

**CITY OF BEREA**  
**APPLICATION FOR OCCUPATIONAL LICENSE**

212 CHESTNUT STREET ♦ BEREA, KY 40403 ♦ PHONE: 859-986-7218

Pursuant to City Ordinance, firms or organizations engaged in any trade or profession operating in the City of Berea for profit or gain, to first register with the City.

Legal Business Name \_\_\_\_\_

DBA \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address (if different than above): \_\_\_\_\_

Contact Person: Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Check Entity Type:

Individual,  Partnership,  Corporation,  Limited Liability Partnership

Limited Liability Company filing as:

\_\_\_ Individual, \_\_\_ Partnership, \_\_\_ Corporation

Non-Profit, must attach IRS acknowledgement of tax exempt status

Other \_\_\_\_\_

**Please attach name, home address and phone of owner(s), partner(s), members, or if a corporation list officers and titles.**

Accounting Period per Federal Tax Return:

Calendar Year  Fiscal Year Ending: \_\_\_\_\_

Social Security or Federal Tax ID Number: \_\_\_\_\_

Nature or Description of Business: \_\_\_\_\_

Date Operations Started in Berea: \_\_\_\_\_

Do you have or will you have employees working in Berea:  Yes  No If yes, how many? \_\_\_\_\_

Do you have subcontractors or any other contract labor:  Yes  No If yes, please attach a detailed listing.

*It is understood that the City of Berea has an occupational license fee on net profits from business conducted within the City. An annual return must be filed whether or not the business has shown a profit. It is also understood that the license fee must be withheld from earnings of employees working in the City and remitted to the City quarterly (or monthly if more than 50 employees).*

*I hereby certify that the information in this application is true and correct to the best of my knowledge and belief.*

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Type**  
(select one)

License Fee \$10/perpetual  
(located in city limits)

**Regulated Licenses**

Itinerant Merchant \$25/year  
(outside city limits) or \$10/day

Collection Agency \$40/year

Peddlers \$25/year  
or \$10/day

Solicitors \$100/year  
or \$10/ day

Life Insurance \$25/ quarter  
or \$100/ year

Loan Company \$350/year

Delivery \$50/ year

Carnival/Circus \$300/ week  
(must have Mayor's permission)

Pawnbroker \$250/year

Billiard \$200/year  
+ \$25/table

Fortune Teller \$200/day

Golf Course \$100/year

Laundry \$100/year

Shooting Gallery \$150/year

Skating Rink \$150/year

Vending \$10/machine/year  
(A list of all serial #'s of each  
machine is required)

**OFFICIAL USE ONLY**

Amount Received: \_\_\_\_\_

Payment Type:  Cash  Check (# \_\_\_\_\_)

Date rec'd: \_\_\_\_\_

Received by: \_\_\_\_\_

Codes Approval: \_\_\_\_\_

Date: \_\_\_\_\_