**BEREA CITY COUNCIL REGULAR MEETING AUGUST 2, 2016**

The Berea City Council met in a regular session, Tuesday, August 2, 2016, Mayor Steven Connelly presiding. A quorum being present the meeting was called to order at 6:30 p.m.

**COUNCIL MEMBERS PRESENT**: Powell, Kerby, Little, Farmer, Wagers, Caudill, Terrill

**ABSENT:** Hembree

**OFFICIALS:** J. Gilbert, R. Stone, C. Chasteen, S. Meeks, D. Brumley, E. Fortner, S. Sandlin, D. Brumley, K. Hensley, P. Bloom, D. Isaacs

**VISITORS:** Chris Bowling, Beth Meyers, John Payne, Tom Schultz, Tim Taylor, David Rowlette, Ed LaFontaine, Kenny Davis, Larry Freeman, Ken Berry, Reid Connelly, Jennifer Napier, Wes Napier

* A council work session was held at 5:30 p.m. to hear the annual audit procedure; Heather Cochran of RFH Consultants presented information and answered questions of the council. Chris Bowling of Civic Finance Advisors reviewed the bids received for the interim financing for the Fire, Police, and City Hall Construction Project. His recommendation after review, is PNC Bank; their bid was 0.803%; variable rate.

Mayor Connelly asked for an agenda amendment to accept a bid for the preliminary financing. Farmer motioned, Little seconded; all ayes.

**APPROVAL OF MINUTES: JULY 19, 2016**

Little motioned, Caudill seconded to approve the minutes of July 19, 2016; all ayes.

**ORDINANCE #12-2016; AUTHORIZING GENERAL OBLIGATION BONDS**

Corporate Counsel read the ordinance by title and summary; 1st reading.

**ORDINANCE #13-2016; SURPLUS ORDINANCE**

Corporate Counsel read the ordinance in its entirety; 1st reading.

**ORDINANCE #14-2016; SURPLUS ORDINANCE**

Corporate Counsel read the ordinance in its entirety; 1st reading.

**CHANGE ORDER #001 – BEREA MUNICIPAL POLICE & FIRE SAFETY BLDG. – D. W. WILBURN – DEDUCT**

Administrator Stone informed the council that several items from the original bid have been deducted, and there will be a number of owner purchased items, saving us on the sales tax. Total deduct is ($271,900) bringing our beginning contract price to

$9,874,100. Change order approved.

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**CHANGE ORDER #001 – MINI SUB-STATION CONSTRUCTION PROJECT; GROVES CONSTRUCTION – DEDUCT**

Utilities Director Ed Fortner informed the council this is a first and last, change order on the project as it closes. The paving finished today. Original contract price was $581,500.00, new price is $581,195.84, total deduct of ($304.16). Change order approved.

**COMMITTEE REPORTS:**

**Audit & Finance**; Councilperson Kerby motioned to accept the interim financing bid from PNC Bank for 0.803%; Little seconded. All ayes with Terrill voting no.

**Personnel;** Chairperson Farmer announced the committee will meet Friday at 10am to interview candidates for the Electric Lineman position.

**Public Works**; Chairman Powell stated the committee met Monday. Several concerned residents from Haiti/East Haiti were in attendance to discuss the speeding problem on their road. A consensus was reached to add more speed limit signs, and add two more stop signs at the intersection of Taylor Lane. There will be more police presence during the transition time of the new stops signs to remind people to stop, and to reduce speeding. Terrill motioned for the Public Works Department to make a three-way stop at the intersection of East Haiti and Taylor Lane; Powell seconded, all ayes. In old business; the drainage issue on the Don Wiles property was reviewed again; the committee referred it back to Planning and Zoning. A street light was installed on Walker Branch. We revisited a drainage complaint near the walking trail on Short Line, we will try to keep the area clean of debris. Caudill added that the quarter mile markers are now installed on the trails, the trail name makers are not in place yet, we will install those once the trail along Short Line is competed and the trails are connected. Powell reminded the dog walkers to be courteous of where their pets relieve themselves, and for people to be mindful of standing water around their propertied to help alleviate the mosquito problem.

**Economic Development**; Caudill announced the committee will meet on Monday, August 15th at the Utility Bldg.

**BOARD APPOINTMENTS – MAYOR CONNELLY**

**Code Enforcement** – the term of Craig Still has expired, he has agreed to continue to serve. Little motioned, Powell seconded his re-appointment; all ayes.

**Ethics** – Susan Buckmaster has agreed to fill a vacancy on the board; Kerby motioned, Farmer seconded her appointment. All ayes.

**RECOGNITION OF VISITORS:**

Sandy Rowlette questioned how a resident can serve on a city board. Mayor Connelly stated to contact city hall to inquire for further information; it is announced at council meetings when openings are available. She also asked why Tourism meeting minutes are not on the web-site. Tourism Director Kerri Hensley said they will start including them on their web-site.

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**DEPARTMENT HEADS:**

No additional reports.

**CITY ADMINISTRATOR’S REPORTS:**

* City Hall is now closed and vacated; the administrative offices are now located in the Berea Municipal Utility Building, 200 Harrison Road; our hours are the same 8am - 5pm, and our phone numbers are the same. The Finance and Personnel Office is also at this location; the Police Dept. is located at 635 Chestnut Street, the Codes Office is located at 623 Chestnut Street, the old Tolle Gallery Bldg. The Fire Chief’s Office is at 166 Glades Road, Station II; the County Clerk’s office is now located at the back entrance of the Berea Police and Municipal Bldg. 304 Chestnut Street, and the Food Bank is in the brick house behind city hall, the old Sewer Commission office on Parkway Street.
* The construction fences are up and the entrance to Parkway Street is now closed, but patrons needing to reach the food bank can enter from the Fee Street end, and an access road has also been temporarily located from the Police Department parking lot. Our utility department is working on disconnecting the electric and water, and they are starting the upgrade work.
* Gold Star Chill has received their building permit; we expect work to begin soon.
* Rio Grande has completed their liquor license paper work.
* Our police department is making their presence on Haiti Road and are currently running radar for the speeders. Once the new stops signs are installed, we again will have police presence as a reminder for people to be observant of the changes. This is in response to the residents’ request.
* School begins next week for all our local schools; please be mindful of the students walking to and from school, watch for buses and additional traffic.
* First Friday event will take place this Friday evening; the August concert series will also begin this Friday at 7pm. This event is a collaboration through our Parks Department and Tourism Department.
* We will have a council work session on Wednesday, August 10th at 6pm. Our consultants along with a representative of AMP will be present to continue work on our power supply contract.
* A joint meeting with the Tourism Commission will be held on September 20th, at 5:30 p.m., prior to our council meeting.
* General fund balance as of August 1 is $1,567,902; Tourism funds are $341,858.
* Integrated Engineers will begin negotiations for the rights-of-way purchases on Short Line Pike for the connection of our walking trails.
* Jones Sign Company will be installing the new signage soon; they have the foundations in place now.

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**QUESTIONS:**

**Little** – what is the timetable of getting the minutes on the web-site? Stone stated the minutes are taken at each meeting, prepared, and included in the packet for council review, and approval. Once approved by council and signed by the mayor and clerk, they become official. It is normally a two to three week process, depending on how the calendar/meetings fall.

**COUNCIL COMMENTS:**

**Powell** – anyone who wants to remember how city hall looks, you need to take pictures and do so now, because it’s all going to change! As a sign of the times, it would be a good idea to have a police officer present at all of our meetings.

Meeting adjourned: 7:08 p.m.