

Berea Human Rights Commission
Regular Meeting
Jan 3, 2016
6:30 PM
Conference Room, Broadway Center
204 N. Broadway Berea, KY 40403

Present: Mim Pride (Interim Chair), Gene Stinchcomb (Treasurer), Ali Blair (Secretary), Dr. Rev. Carla Gilbert, Janice Blythe, Eef Fontanez (Blythe, Fontanez arriving late)

Michael Harrington (Administrative Assistant, final meeting)

Summary of Actions Taken:

- Interim Chair calls meeting to order: 6:30 PM.
- Rev Gilbert MOVES to approve January Meeting Agenda: MOTION CARRIED.
- Pride suggests handwritten changes to minutes in order to denote approved changes moving forward. The commission agrees.
- Stinchcomb MOVES to Approve December Meeting Minutes: MOTION CARRIED.
- Treasurer SUBMITS Treasurer's Report. Stinchcomb suggests newspaper subscriptions be acquired after Admin Asst hire.
- Rev. Gilbert MOVES to accept Treasurer's Report: MOTION CARRIED.
- Blair DESIGNATED to manage newspaper clippings.
- Blair DESIGNATED to recommend ez-up purchase.
- Stinchcomb DESIGNATED to contact Daniel Brindley, IT about updating laptop OS and laptop database hosting capabilities. Blythe SUGGESTS a report back about City-wide technology plans.
- Pride DESIGNATED to contact Dr. Nakazawa about database overview presentation at Feb meeting.
- Stinchcomb DESIGNATED to follow up on Hasan Davis' purchase order.
- Harrington announces laptop turned into City, keys given to Pride, documents uploaded. Amanda Haney contact for city website uploads, changes.
- Pride DESIGNATED to confirm 1/17 annual report to city council.
- Pride/Blair DESIGNATED to follow up with HR and Chasteen about interdepartmental procedures.
- Stinchcomb DESIGNATED to contact the Kentucky League of Cities (KLC) to register for participation in the KLC's 2017 City Officials' Academy and submit reimbursement request.
- Harrington has submitted updated Bylaws to Mayor and Corporate Counsel for comment.
- Dr. Blythe DESIGNATED to schedule meeting with Jeff Rubin of Age-Friendly Berea

about potential joint programming.

- Blair DESIGNATED to send out Berea College Convocation schedule.
- Berea Human Rights Commission (BHRC) Officer elections: Blythe nominates Pride/Chair, Stinchcomb/Vice Chair, Blair/Secretary, Fontanez/Treasurer. Stinchcomb seconds. Passes by unanimous Vote.
- Blair DESIGNATED to share MLK Day Celebration information.
- Stinchcomb MOVES for Formal Appreciation of Harrington's efforts as Administrative Assistant.
- Harrington offers closing remarks in appreciation.
- Stinchcomb MOVES to ADJOURN: MOTION CARRIED, 8:38 PM.

Ali Blair
Secretary

Minutes Recorded: January 3, 2017

Minutes Approved:

[Mim Pride, Interim Chair]