

Berea Human Rights Commission  
Regular Meeting  
July 01, 2019, 6:30 PM  
CITY HALL, COMMUNITY ROOM  
212 CHESTNUT ST, BEREA, KY 40403.

Present: Mim Pride (Chair), Eef Fontanez (Treasurer), Peter Hille (Secretary), Randy Dinsmore, Gene Stinchcomb (Vice Chair), Rachel Burnside, and Virginia Bland  
Absent: None

Eric Hogsten (Administrative Assistant)

Guests: Juan Pena, *Kentucky Commission on Human Rights (KCHR)*

Public: Anthony Carpenter, ~~Councilman Steve Caudill~~ *EH*, Councilman John Payne

**Summary of Actions Taken**

- Meeting was called to order at 6:34 PM by the Chair
- The agenda was approved as distributed. Motion; Hille; Second: Stinchcomb
- Announcements.
  - The Chair thanked members for their support and called for a commitment to working together. Chair asked the members to review Robert's Rules of Order and recently approved Municipal Order.
- Minutes from the June Meeting
  - Minutes were approved as presented. Motion: Hille; Second: Dinsmore
- Treasure's report for May
  - Approved. Motion: Stinchcomb; Second: Dinsmore
  - Stinchcomb noted payment to Levitt AMP and asked about that payment. Chair indicated that Commission approved and the Mayor approved processing the check.

**New Business**

- End of Year Budget Report - Hogsten
  - BHRC records show that BHRC has spent all but \$145.87 of the \$6,000 budget. This is consistent with the report from Susan Meeks.

*Finance Director*

- Budget and Finance Going Forward: Pride explained that the budget was reduced from the requested \$8,000 to \$2,000 by Council action because we had not expended our budget at the time of the review. Chair Pride reviewed reporting requirements for the BHRC under the establishing ordinance and the budget process for BHRC. The Human Rights Commission is a grant that appears as a line item in the Mayor's budget. The City accounting system is not set up to support accounting for our expenditures. Meeks will work with Treasurer to set up a system and to develop a system for insuring that BHRC bills are paid and recorded on a timely basis. Commission discussed budgeting for the year ahead and Stinchcomb volunteered to work with Fontanez and Meeks to develop a budget for 2019-2020. Hille noted the establishing ordinance allows BHRC to raise outside funds and offered to draft a policy on this for discussion at the next meeting.
- Goals for 2019-20: Statewide Conference of Human Rights Commissions in Berea; Promote URLTA; Education of Berea College students as to our services and mission; Explore next steps with Dr. Turley (using newly purchased news footage); Promote hiring of elderly and disabled and safety of the elderly.

## **Old Business**

- Office Report - Hogsten
  - Hogsten reported one new complaint was forwarded to the KCHR
  - Name tags purchased
  - Reported on system for tracking income and expenses which is essential due to the delay in recording of purchases from City contractors.
  - Approved motion to move September meeting to September 9. Motion: Hille; Second: Stinchcomb.
- Hosting a Statewide Human Rights Commission Meeting: Hille suggested we find a general time frame. Pena suggested early February for our meeting. He reported that there were 25 people at their most recent meeting. We estimate there might be as many as 50-75 who might attend a statewide convening in Berea. Next steps would be to explore possible venues and firm up a date. Should look into campus sites, possibly Alumni Building, lunch could be on-your-own in the cafeteria if funding is not available to provide lunch. We could feature our work on the history of human rights in Berea and learn from other commissions on things like their experience with fairness ordinances , budgetary challenges, etc.

- Update on John G. Fee Award – Hogsten: Deadline is July 26. Subcommittee to review. Hogsten will same documents submitted to KY HR Hall of Fame for Dr. Janice Blythe.
- URLTA: July 16 we have the opportunity to present URLTA at a Council Work Session. Juan Pena has organized a panel of presenters. Commissioners encouraged to attend.
- Tabling Levitt AMP: sign up sheet circulated
- Update on Trainings at Berea College: Burnside asked for input on content. Suggestions included addressing needs of student renters, particularly minorities, and recommendation to consult with new VP for student life.
- Stinchcomb suggested reaching out to new City Administrator once that person is selected.

Public Comment: no comments

- Juan Pena presented training materials for new members and new poster on rights of pregnant women.

7:43 P.M. MOTION MOVED and CARRIED to ADJOURN.

Prepared By:

Eric Hogsten

[Eric Hogsten, AA]

Administrative Assistant

Minutes Recorded: July 01, 2019

Minutes Approved:

Miriam R. Pride

[Miriam R. Pride, Chair]

Berea Human Rights Commission

August 05, 2019