



REQUEST FOR PROPOSAL

The City of Berea (Owner) is seeking the services of an experienced and qualified licensed Electrical Contractor, & Plumbing Contractor. Proposals will be due by Tuesday October 20 at 4:00 PM, local time to the Office of the City Clerk, Berea City Hall, 212 Chestnut Street. Any Proposals received after said time and date will not be accepted by the City. Proposals will be publicly opened and read aloud at 6:30 PM on October 20, 2020

A formal pre-proposal meeting will not be held. Proposal form will need to be used, and can be obtained by email or contacting us. All questions should be submitted in writing by October 16, 2020 4:00 PM local time to the following:

City of Berea
Attention David Gregory
212 Chestnut Street
Berea, KY 40403
Telephone: 859 986-8528
Email: dgregory@bereaky.gov

Requirements and Details

Contractors participating in the RFP process must meet the following minimum qualifications to be considered:

1. The contractor will be financially sound company primarily engaged in professional electrical & plumbing installation and repair services in the State of Kentucky.
2. The contractor must have a City of Berea business license.
3. All hourly rates shall include all associated costs including taxes, workers compensation, insurance, fringe benefits, and other costs that are required by state and federal laws.
4. To perform the electrical & plumbing work required on a per hour basis with all material furnished by the City of Berea (Owner).

Each proposal shall be submitted and completed in all and must be enclosed in a sealed envelope. Signatures required on each form must be originals signed in ink by hand.

Proposals will be publicly opened and read aloud on October 20, 2020 at 6:30 PM via Video Conferencing and will be announced then and there to all person's present.

The City of Berea (Owner) reserves the right to waive any irregularities in any proposal, and to take proposals under advisement.

The following conditions and terms apply:

1. The City reserves the right to reject any or all proposals.
2. Attached are detailed specifications and conditions for bid submission.
3. The successful proposer must execute a City Attorney approved contract within ten (10) days of receipt from the City of Berea. The contract will begin effective November 1, 2020. If the contract is not executed within ten (10) days, the City reserves the unilateral right to cancel it.
4. If any provisions of the contract are violated, the City, after suitable notice, may cancel the contract and arrange to have the products and or services supplied by others.
5. All proposals must be in a per hour rate. Any attempt to qualify prices with an “escalation clause” or any other method of making a price variable, is not acceptable for this proposal. Please provide per hour rate as specified.
6. The successful proposer shall provide proof of General Liability Insurance Coverage of at least 1 Million Dollars.