



CITY OF BERA

MAYOR'S OFFICE

BRUCE FRALEY
MAYOR

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EXECUTIVE ORDER 2020-19

AN EXECUTIVE ORDER PROVIDING FOR REVISION OF PERSONAL LEAVE TIME FOR CALENDAR YEAR 2021.

WHEREAS, due to the COVID-19 pandemic, the City was unable to hold its annual employee appreciation celebration; and

WHEREAS, in order to demonstrate appreciation to City employees who have performed above and beyond expectations in response to the pandemic; and

WHEREAS, the City wants to reward its employees for their dedication and service, in response to the pandemic;

NOW, THEREFORE, BE IT ORDERED AS FOLLOWS:

For the calendar year 2021, the provisions of Section 7.4.1 of the City of Berea Personnel Policies shall be revised to read as follows:

7.4 Personal Leave

1. All employees occupying full-time established positions shall be granted sixteen ~~eight~~ hours (or twenty four ~~twelve~~ hours for employees assigned to 24-hour shifts) per year to be absent from work for personal use.

A copy of this Order shall be filed with the City Clerk.

Signed this 10th day of December 2020.

A handwritten signature in cursive script, appearing to read "Bruce Fraley", is written over a horizontal line.

Bruce Fraley, Mayor
City of Berea, Kentucky