**BEREA CITY COUNCIL SPECIAL CALLED MEETING JANUARY 5, 2021**

The Berea City Council met in a special called meeting via videoconference, Tuesday, January 5, 2021.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:30 p.m.

A WORK SESSION WAS HELD AT 5:45 PM

ESTABLISHING STANDING LEGISLATIVE COMMITTEES OF THE CITY COUNCIL, THEIR MEMBERS, AND CHAIRPERSON(S)

MUNICIPAL ORDER #01-2021

CODE ENFORCEMENT BOARD ORDINANCE #02-2021

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, John Payne, Katie Startzman, Jerry Little,

Steve Caudill, Cora Wilson, Ronnie Terrill

**OFFICIALS PRESENT:** Jerry Gilbert, David Gregory, Robin Adams, Eli Taylor, Eric Scott,

Kevin Howard, Amanda Haney, Priscilla Bloom

**VISITORS PRESENT:** Dr. David Gilliam, Superintendent, Madison County Public Schools; John Steinmetz, Banks Engineering

**INVOCATION:** John Payne

**PLEDGE OF ALLEGIANCE:** John Payne

**APPROVAL OF AGENDA:**

Davis motioned; Wilson seconded motion to approve agenda.

Roll Call Vote: All ayes

**APPROVAL OF MINUTES: December 15, 2020**

Caudill motioned; Payne seconded motion to approve minutes as presented.

Roll Call Vote: All ayes

**PUBLIC COMMENTS -** D. Gregory

None

**MADISON COUNTY PUBLIC SCHOOLS CAREER & TECHNOLOGY CENTERS UPDATE -** David Gilliam, Superintendent, Madison County Public Schools

Gilliam stated the Madison County School System included 11,600 students, 1,700 full-time employees, 300+ part-time employees, and was the ninth largest district in the State of Kentucky. He presented a slide presentation showing current statistics for Madison County Schools, recognized the Board Members, and the construction / design project for the Berea and Richmond Career & Technology Centers. As the planning process for a career tech center was lengthy, completion date was anticipated for August 2022.

**BEREA CITY COUNCIL \_\_ \_ SPECIAL CALLED MEETING \_\_\_\_ \_\_\_\_JANUARY 5, 2021**

**BID RECOMMENDATION FOR 2021 SANITARY SEWER REHABILITATION PROJECT -** Kevin Howard, General Manager, Berea Municipal Utilities

Howard stated the project included sewer line replacement and rehabilitation in the areas of O’Donnell Lane, Bridge Avenue, and Bluebird Avenue, as well as sewer collection system investigative and repair work in the Cherry Road and Holly Hill area.

In an effort to cut design, mobilization, and demobilization costs, City Administration also included storm drainage, paving, and curb work in the Chestnut Court and Cherry Road area as part of the project.

After analyzing bid tabs and evaluating submittals, Howard recommended to Council to accept low bid of $659,657.75 provided by Akins Excavating Company.

Terrill motioned; Caudill seconded motion to accept bid recommendation.

Roll Call Vote: All ayes

**BID RECOMMENDATION FOR AQUATIC FACILITY MANAGEMENT –** David Gregory

After working on a cost benefit analysis of the pool operations, Gregory, City Administrator, recommended to reject the sole bid for the Aquatic Facility Management and for the City to continue operating the pool as it had done in the past.

Caudill motioned; Terrill seconded to reject sole bid for the Aquatic Facility Management.

Roll Call Vote: All ayes

**RESOLUTION #01-2021 – GUIDELINES TO REDUCE THE TRANSMISSION OF COVID-19**

Corporate Counsel, Gilbert, read Resolution #01-2021 in its entirety.

Payne motioned; Caudill seconded motion to approve and adopt Resolution #01-2021.

Roll Call Vote: All ayes

**RESOLUTION #02-2021 – EKU EQUAL PARTNERSHIP FOR CENTRAL KENTUCKY REGIONAL AIRPORT BOARD**

Corporate Counsel, Gilbert, read Resolution #02-2021 in its entirety.

Wilson motioned; Caudill seconded motion to approve and adopt Resolution #02-2021.

Roll Call Vote: All ayes

**MUNICIPAL ORDER #01-2021 – ONE TIME PAYMENT TO CITY OF BEREA FULL-TIME EMPLOYEES EXCLUDING POLICE AND FIRE EMPLOYEES**

Corporate Counsel,Gilbert, read Municipal Order #01-2021 in its entirety.

Little motioned; Payne seconded motion to amend language to read as “1. The Mayor is authorized to allocate a one-time payment of $1000.00…”

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Wilson motioned; Scenters seconded motion to amend the amendment by inserting language to read as “1. The Mayor is authorized to allocate a one-time payment of $1000.00 to each full-time employee who was continuously on duty from March 16, 2020 until the date of the adoption of Municipal Order #01-2021 during the COVID-19 pandemic. This excludes Police and Fire employees because they have already received a COVID-19 bonus on December 31, 2020.”

Roll Call Vote: All ayes

Caudill motioned; Wilson seconded motion to amend language in section RECITALS #7 and remove “physically came to.”

Roll Call Vote: All ayes

Caudill motioned; Wilson seconded motion to approve and adopt Municipal Order #01-2021 as amended.

Roll Call Vote: All ayes

**ORDINANCE #01-2021 – AUTHORIZING THE SALE OF REAL PROPERTY FOR ECONOMIC DEVELOPMENT PURPOSES – 1ST READING**

Corporate Counsel, Gilbert, read Ordinance #01-2021 in its entirety.

**ORDINANCE #02-2021 – REVISING SECTIONS OF THE CODE OF ORDINANCE FOR THE CODES ENFORCEMENT BOARD – 1ST READING**

Corporate Counsel, Gilbert, as subject to a work session, read Ordinance #02-2021 by summary.

**CITY ADMINISTRATOR’S REPORT -** D. Gregory

* Welcomed newest City Council Members, Scenters and Startzman.
* Planned to present Amended Budget #2 at a Work Session on February 2nd, with the 1st Reading of the ordinance on February 15th.
* During amending the budget, the Codes Department needed to be considered as there was a lot of demolition that needed to be done.
* The Public Works Department performed maintenance checks on all the General Fund Buildings. Several issues were found with the Folk Center building, which would be brought up for discussion at a future Parks Department meeting.
* Beginning work on the FY 2021-2022 budget as a budget was required to be passed no later than June 30th of every year. This budget would be presented to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program to recognize the City’s transparency in budgeting and excel as a financial plan, operations guide, and a communication tool.
* A representative with Kentucky League of Cities (KLC) Investment Pool would soon be meeting with the City Council about investment options. In 2019 House Bill 69 gave the City expanded investment options which included corporate bonds and equities. If the City participates, it would need to have a model investment policy in place.
* The following Ordinances needed to be reviewed and/or updated:
* Chapter 23 Personnel Policies
* Chapter 24 Financial Administration
* Chapters 31 & 32 Public Utilities

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* Chapter 63 Communication Services
* Chapter 70 Housing Regulations
* Chapter 71 Fee Schedule for Building Permits
* Chapter 72 Inspection of Electrical Work to NFPA 70 & Fee Schedule
* LMDO Land Management & Development Ordinance
* Continuing work on the Mountain Bike Trail and planned to have completed by June 30th.
* Working with the State on the Ellipse Street Shared Use Path with hopes of a completion date for the fall of 2021.
* Received information that the Scaffold Cane Shared Use Path RTP Grant was recommended by the committee, however, only a few projects were funded by the State. To date, the City of Berea had not received any funding. The Scaffold Cane USP is currently 95% designed and now waiting on funding for construction.
* The Police Department was currently undergoing a review of their fourth Accreditation Standards. The facility had been inspected and the accreditation team were reviewing policies and procedures.

**MAYOR’S REPORT / COMMENTS**

* Announced the appointment, in December 2020, of Kristy Napier and Laura Carpenter to the Tourism Commission for three-year terms.
* Thanked Dale Ballinger and Ahmad Reynolds for their service to the community on the Tourism Commission.
* Announced the reappointment of Beverly Harkleroad, a four-year term, to the Berea Industrial Development Authority.

**COUNCIL COMMENTS**

**Terrill** Needed to see plans for a dog park. The City had hit the ground running.

**Payne** Thanked fellow City Council Members for passing Resolution 01-2021. Hoped everyone did a better job, for their fellow citizens, of following the basic guidelines to reduce the transmission of COVID-19. Optimistic for the new year in getting a lot of things done.

**Wilson** Welcomed new Council Members, Scenters and Startzman, wishing them the best. Agreed the City had hit the ground running. Happy New Year.

**Startzman** On January 4, 2021, the Kentucky Foundation for Women announced their 2021 Artist Enrichment Grant, in which four Berea artists received more than $23,000. As Zoom meetings would continue for a while, asked City Council Members to consider allowing guests for citizen comments to address the Council directly. Grateful to be serving in the role of City Council Member, taking the responsibility very seriously, loved Berea, loved owning a business in Berea, wanted to be accessible, and invited the public to reach out to her. Looked forward to working with the Council and Administration. Very hopeful for what 2021 would bring to Berea.

**Little** Welcomed new Council Members, Scenters and Startzman. Looked forward to working with them. Hope to get some things done, there was a lot to do. Have a good night.

**Scenters** Excited to be on City Council, hoping for good things in helping Berea be the best it can be. Thanked Dr. Gilliam for addressing the Council regarding the Career Training Centers Update. Extended condolences to Donna Angel, Business & Tourism Development Director, for the recent loss of her two brothers.

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**Davis** Welcomed Scenters and Startzman to the City Council. Looked forward to working with them. Thanked Dr. Gilliam for his presentation on the Career Training Centers., good things come to those who wait.

**Caudill** Echoed everyone’s comments. Welcomed Startzman and Scenters. Excited for what the Council was going to do this year, in the next two years, and for Madison County Schools investing in our City. Looked forward to 2021, working with the Council. An exciting time to be in Berea and to be on the Council.

**ADJOURNMENT**

Caudill motioned; Wilson seconded motion to adjourn at 8:08 p.m.

All ayes

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Mayor Bruce Fraley

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City Clerk