**BEREA CITY COUNCIL \_\_ \_ SPECIAL CALLED MEETING \_\_\_\_\_ MAY 4, 2021**

The Berea City Council met in a special called meeting via videoconference, Tuesday, May 4, 2021.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:36 p.m.

A WORK SESSION WAS HELD AT 6:00 PM

CODES & PLANNING / GIS OVERVIEW - AMANDA HANEY

PROCUREMENT POLICY AND MANUAL - DAVID GREGORY

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, John Payne, Katie Startzman, Jerry Little,

Steve Caudill, Cora Wilson, Ronnie Terrill

**OFFICIALS PRESENT:** Jerry Gilbert, David Gregory, Robin Adams, Daniel Brindley,

Donna Angel, Kevin Howard, Amanda Haney, Susan Meeks, Eric Scott

**VISITORS PRESENT:** None

**INVOCATION:** Cora Wilson

**PLEDGE OF ALLEGIANCE:** Ronnie Terrill

**APPROVAL OF AGENDA:**

Davis motioned; Wilson seconded motion to approve agenda.

Roll Call Vote: All ayes

**APPROVAL OF MINUTES: April 6, 2021 & April 8, 2021**

Startzman motioned; Scenters seconded motion to approve minutes as presented.

Roll Call Vote: All ayes

**PUBLIC COMMENTS -** D. Gregory

None

**BID RECOMMENDATION - RUSSEL ACTON FOLK CENTER INTERIOR / EXTERIOR WORK -**

D. Gregory

After consultation and review, City Administrator, Gregory, recommended bid received from Justin’s Pressure Washing, Berea, KY, in the amount of $19,307.50, to City Council for acceptance.

Caudill motioned; Payne seconded to accept and approve bid received from Justin’s Pressure Washing, Berea, KY, in the amount of $19,307.50.

Roll Call Vote: All ayes

**RESOLUTION #09-2021 - MUNICIPAL ROAD AID COOPERATIVE PROGRAM AGREEMENT**

Corporate Counsel, Gilbert, read Resolution #09-2021 in entirety.

Caudill motioned; Wilson seconded motion to approve and adopt Resolution #09-2021.

Roll Call Vote: All ayes

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**ORDINANCE #12-2021 - PROCUREMENT POLICY AND MANUAL - 1ST READING**

Having been subject of a Work Session, Corporate Counsel, Gilbert, read Ordinance #12-2021 by summary.

After discussion, Council Members requested a separate Work Session as they felt more time was required for review, questions, and/or suggestions regarding the Procurement Policy and Manual.

**CITY ADMINISTRATOR’S REPORT -** D. Gregory

* The Pavilion structure material shipment had been delayed until May 17th. The completion date had been pushed out further. A progress meeting was scheduled for later in the week.
* The City had been working with the City Engineer on the geo-tech and the Environmental Phase I of the Industrial Park expansion on Mayde Road. The geo-tech drilling would provide a report for future development of the eighty-seven acres.
* Berea City Annex had been updated with COVID-19 CDC Guidelines for resuming in-person meetings with Council Members and required staff only. Plans were to have the May 18th meeting in the Annex / Council Chambers, video recorded for Facebook live, and would appear on the local tv access channel.
* The City’s plans were to open to the public on June 1st with some remaining logistics to be completed prior to opening.
* The City of Berea participated in a salt bid for the next fiscal year and would budget the amount. Bidding was done by the Kentucky Association of Counties (KACO) and Kentucky League of Cities (KLC) with vendors submitting bids. Currently looking at $125 / ton.
* Continued to work on Fiscal Year 2022 budget. Budget would be presented to the Audit & Finance Committee for review in May.
* Had been working with KLC on the Personnel Manual and hoped to soon present a draft to the Council.

**MAYOR’S REPORT / COMMENTS**

* Shared a positive post from a Berea citizen regarding the service and professionalism of Lt. Jared Rigsby, Charlie Russell, and Robbie Johnson with the Berea Fire Department, who visited their home, by request of homeowner, for a walk-through check on the performance of their smoke detectors. They were impressed and appreciative of their kindness and respect, qualities rarely seen in today’s world. They were worthy of their thanks and made Berea proud.

Mayor Fraley commented this was a shout-out to Berea’s entire Fire Department and indicative of the type of services the City’s employees provide.

* Swing for a Cure Softball Tournament Organizer, Tom Howser, a cancer survivor, had recently been released from the hospital after 109 days with COVID-19. After helping others, he was glad to see him home with his family. Encouraged everyone to continue to send Tom well wishes and remember him in prayer as he continued his recovery.
* Gave a shout-out to Business & Tourism Development for creating a Mother’s Day flyer with gift ideas. Encouraged everyone to visit Berea’s website for information. Shop small, buy local on Mother’s Day.
* This week was Teacher Appreciation Week and expressed his gratitude to current and past educators who are helping and/or have helped shape our future.

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* This week was also Municipal Clerk Appreciation Week and expressed appreciation to Berea’s City Clerk, Robin Adams, for keeping them organized and on track. Appreciated all she does for the City and the citizens.

**COUNCIL COMMENTS**

**Payne** Gave a shout-out to the Parks Department as they had been working hard to get the City Pool open by May 29th. Encouraged everyone to visit the Parks Department’s Facebook page article

and to find out the changes for the pool this year. Happy Mother’s Day. May the 4th be with you.

**Terrill** No comment.

**Scenters** Happy Clerks Week to Robin. Glad to hear the City buildings will be opening in the next month or so. Good job to Amanda Haney and Brian Reed as being, for Berea, two of the seven State Certified Building Officials (CBO).

**Davis** Echoed Mayor Fraley’s comments regarding Tom Howser. Have a good Clerks Week to Robin. This was National Small Business Week, asked everyone to continue to support the local small businesses. This was also National Travel & Tourism Week, through the U.S. Travel Association, and encouraged everyone to get out and travel. Reminded everyone of the Restaurant Food Fair taking place this week. Thanked Amanda and her crew for their work, they do a good job.

**Wilson** Gave a shout-out to Amanda Haney and Brian Reed for being two of the seven of the State’s Certified Building Officials. Happy Clerks Week to Robin. Happy Mother’s Day. Shout out to Tom Howser, so happy he is home. Everyone have a great week.

**Startzman** Appreciated Amanda’s presentation. She had reached out to the Codes Department when starting her business and encouraged folks to be aware of the resources available in the Codes Department.Grateful for Amanda’s role and what her department does.

**Little** No comment.

**Caudill** Noted that not only did Berea have two of the seven State Certified Building Officials, but Berea also had the only female CBO in the State. She was leading the way and the Codes Department does a fantastic job. Looked forward to returning to in-person meetings. Excited about the Mt. Bike Trail and pictures he had received, the work had been exceptional. In the next few weeks, he would be presenting an Agreement Resolution with the Kentucky Mountain Bike Association (KyMBA) in helping to maintain the Mt. Bike Trail. Excited to begin the budget process for 2022.

**ADJOURNMENT**

Payne motioned; Wilson seconded motion to adjourn at 7:40 p.m.

All ayes

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Mayor Bruce Fraley

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City Clerk