**BEREA CITY COUNCIL \_\_ \_\_ REGULAR MEETING \_ \_\_ \_\_SEPTEMBER 7, 2021**

The Berea City Council met in a regular session, Tuesday, September 7, 2021.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:30 p.m.

A WORK SESSION WAS HELD AT 6:15 PM

MUNICIPAL ORDER #06-2021 PERSONNEL POLICIES & PROCEDURES REVISION

SHAWN SANDLIN, ACTING CITY ADMINISTRATOR

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, Katie Startzman, John Payne, Jerry Little,

Steve Caudill, Cora Wilson, Ronnie Terrill

**COUNCIL ABSENT:** None

**OFFICIALS PRESENT:** Jerry Gilbert, Shawn Sandlin, Rose Beverly, Robin Adams,

Daniel Brindley, Kevin Howard, Susan Meeks, Priscilla Bloom,

Zinnia Hensley, Jason Hays

**INVOCATION:** Cora Wilson

**PLEDGE OF ALLEGIANCE:** Ronnie Terrill

**APPROVAL OF AGENDA:**

Caudill motioned; Davis seconded motion to approve agenda.

Vote: All ayes

**APPROVAL OF MINUTES: August 17, 2021 & August 26, 2021**

Scenters motioned; Payne seconded motion to approve minutes as presented.

Vote: All ayes

**PUBLIC COMMENTS**

None

**CHEMICAL WEAPONS DISPOSAL PROGRAM UPDATE -** Craig Williams, Program Director, Kentucky Environmental Foundation

Williams gave a slide presentation with updates regarding the Chemical Weapons Disposal Program at the Bluegrass Army Depot. As of August 13, 2021, 158 U.S. tons of agent had been destroyed from the original amount of 523 U.S. tons. Completion of all operations were projected for September/October of 2023 with secondary waste processing through 2025.

Once completed, the potential departure of more than 1500 workers would influence the regional tax revenues. As $190 million had been spent with Kentucky companies, an Economic Impact Working Group had been set up within the Governor’s Commission to plan for the economic future post demilitarization. A grant through The Office of Local Defense Community Cooperation (OLDCC) had been approved on September 3, 2021 to assist the Advisory Board of the Economic Impact Working Group. The three elements of the grant consisted of Regional Supply Chain Mapping, Economic Diversification, and Workforce Retention.

During the closure phase, any agent contaminated areas would be removed and any reuse would be determined by the Army Secretary and the Kentucky Governor.

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**POLICE DEPARTMENT SOCIAL SERVICES -** Zinnia Hensley, Social Service Coordinator

Hensley, Social Service Coordinator, for the Berea Police Department, shared information regarding services provided through Social Services. She covers all social aspects in Berea, i.e., Resource Consolidation & Coordination, Victim Services / Victim’s Assistant Provider, and Program Development, while also collaborating with the City of Richmond and Madison County.

She serves on a couple of boards and assists in bringing services to Berea. Currently, the largest needs were for housing for the homeless and a substance abuse program.

**MUNICIPAL ORDER #06-2021 - A MUNICIPAL ORDER OF THE CITY OF BEREA, KENTUCKY, ADOPTING REVISED PERSONNEL POLICIES AND PROCEDURES.**

As a work session was held prior to the meeting regarding Municipal Order #06-2021, Corporate Counsel read Municipal Order in entirety.

Little motioned; Payne seconded motion to approve Municipal Order #06-2021.

Voice Vote: All ayes

**CHANGE ORDER #01 - SILVER CREEK MOUNTAIN BIKE TRAIL -** S. Sandlin

Change Order #01 was in reference to the asphalt paving of the five straight-aways within the pumptrack portion of the Mountain Bike Trail. This was presented to the Tourism Commission which approved the transfer of funds, of $11,000, during the amended budget to fund the project.

Little motioned; Wilson seconded motion to approve Change Order #01.

Voice Vote: All ayes

**CHANGE ORDER #2 - STREET RESURFACING -** S. Sandlin

Change Order #02 was for additional street milling (center line milling) of 1390 feet from Lewis Street to Morning View and an additional 22 square yards of base failure between North Broadway and Ellipse Street. Based on unit pricing from the original contract, cost of change was $6,436.40. Revised contract amount would be $276,565.64

Terrill motioned; Little seconded motion to approve Change Order #02.

Voice Vote: All ayes

**ORDINANCE #23-2021 - AN ORDINANCE OF THE CITY OF BEREA, KENTUCKY, REVISING THE CODE OF ORDINANCES BY REVISING SECTION 26.011 PROVIDING FOR A FIVE-DAY PERIOD TO COMPLY WITH AN OPEN RECORD REQUEST RATHER THAN A THREE-DAY PERIOD, BASED ON A STATUTORY REVISION. - 2ND READING**

Corporate Counsel read Ordinance #23-2021 by summary.

Scenters motioned; Davis seconded motion to approve and adopt Ordinance #23-2021.

Roll Call Vote: All ayes

**ORDINANCE #24-2021 - AN ORDINANCE OF THE CITY OF BEREA, KENTUCKY, PROVIDING FOR THE LEVY OF AD VALOREM TAXES FOR CITY PURPOSES UPON ALL PROPERTY, NOT OTHERWISE EXEMPT, IN THE CITY OF BEREA, KENTUCKY. - 2ND READING**

Corporate Counsel read Ordinance #24-2021 by summary.

Caudill motioned; Davis seconded motion to approve and adopt Ordinance #24-2021.

Roll Call Vote: All ayes

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**CITY ADMINISTRATOR’S REPORT -** Rose Beverly, City Administrator / Shawn Sandlin, Interim City Administrator

* Beverly greeted City Council and the public stating she was excited to be here and had a lot to learn. She was big on collaboration, looking forward to getting to know and work with the staff and the people of Berea helping to continue working with our great City as it was a beautiful place to be.
* Parks Department had a 23-team softball tournament this past weekend. As the fall youth league games had been postponed until late September, two weekends were available for additional tournaments.
* Levitt AMP Concert Series had come to an end with another successful season.
* Financial Auditors were at City Hall for the remainder of the week. A detailed report would be prepared and presented to the Council by the second City Council meeting in October.
* Several departments were struggling with COVID outbreaks. Please be patient as the City was doing everything possible to accommodate each request, especially within the Codes Department.
* Sandlin’s last meeting as Interim City Administrator. It had been a great experience. While being able to work with several employees during this time, thanked them for their willingness to educate him along the way. Thankful for the trust placed in him to oversee some of the projects that were in the final stages of completion. He was excited to hear the goals Mrs. Beverly had for our City and helping her to achieve them.

**MAYOR’S REPORT / COMMENTS**

* Thanked Sandlin for serving as Interim City Administrator, he had done an outstanding job. Appreciated his time, effort, and intensity put into the job making sure the City was provided the best services possible.
* Welcomed Rose Beverly as the new City Administrator and saw great things for her.
* Complimented Craig Williams for the work he had done with the Chemical Weapons Disposal Program. Appreciated his leadership/guidance in looking forward in the workforce transition upon completion of the program. Cooperation would be the key within the three entities, i.e., City of Berea, City of Richmond, and Madison County.
* Acknowledged the recent loss of the thirteen U.S Service members in Kabul, Afghanistan during the last week of August. Grateful for their service to our country. Asked the community to remember their families in thoughts and prayers.
* Grand Openings in September:
* September 10th, Friday, 6:00 p.m. Silver Creek Mountain Bike Trail

J.C. Chambers Lane

* September 14th, Tuesday, 3:30 p.m. Chestnut Street Pavilion
* September 14th, Tuesday, 4:00 p.m. Farmers Market Opens at Pavilion
* September 18th, Saturday,10:00 a.m. Boone Trace Trail Ribbon Cutting

Brushy Fork Park, Scaffold Cane Road

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**COUNCIL COMMENTS**

**Payne** Thanked Craig Williams and Zinnia Hensley for the work they have done and continue to do for the community. Thanked Shawn Sandlin for his work while serving as Interim. Looked forward to the work from Rose Beverly in the coming years. Hoped everyone had a good weekend at the upcoming Spoonbread Festival

**Wilson** Thanked everyone who came to tonight’s meeting. Thanked Craig Williams for his presentation. Welcomed Rose Beverly. Don’t forget the Spoonbread Festival, September 17th – 19th. Reminded fellow Council Members they were to work at the Spoonbread Festival on Saturday, September 18th. Have a great night.

**Caudill** Thanked Craig Williams for his work during the past thirty-five years, a huge asset to the community. Thanked Zinnia Hensley for her impactable work. Welcomed Rose Beverly, looking forward to her perspective, working plan, and ideas for the community. Shawn Sandlin had done a stellar job as Interim. Friday, come and bring a bike and kids to the Mountain Bike Trail grand opening. Thanked colleagues and the Tourism Commission for their support of the Mountain Bike Trail.

**Little** Thanked Zinnia Hensley for her presentation, her work was good for the community. Thanked Craig Williams for his work and time over the years on the Chemical Weapons Disposal Program. Wished Rose Beverly the best of luck in her new position.

**Startzman** No comment.

**Terrill** Agreed with everyone. Requested Rose schedule time to meet with each Council Member, glad to see her here. Shawn Sandlin did a good job.

**Davis** Welcomed Rose Beverly, good luck on the challenges ahead. Thanked Zinnia Hensley for her presentation, she does a lot of work. Thanked Craig Williams for his continued support of the Chemical Weapons Disposal. Thanked Shawn Sandlin for his service.

**Scenters** Appreciated Craig Williams’ update on the Chemical Weapons Disposal Project. Thanked Zinnia Hensley for her presentation and the work she was doing. Welcomed Rose Beverly. Appreciated Shawn Sandlin for stepping up as Interim and had done a good job. Everyone have a good week.

**ADJOURNMENT**

Payne motioned; Caudill seconded motion to adjourn at 7:36 p.m.

All ayes

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Mayor Bruce Fraley

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City Clerk