



CITY OF BERA  
DEPARTMENT OF TOURISM – CHESTNUT STREET PAVILION  
635 Chestnut Street Berea, KY. 40403  
859-986-2540 859-986-8528 xt 2136



BRUCE FRALEY  
Mayor

DONNA ANGEL  
Business Development & Tourism Director

**Chestnut Street Pavilion Reservation Form**

Please sign and return one copy of the reservation form and keep a copy for your own reference. Sign the Rules & Regulations Sheet and enclose full payment to be returned to the Tourism Department at least 2 weeks prior to the event date.

Date (s) to be reserved: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Group/Event Name: \_\_\_\_\_

Hours of Use: \_\_\_\_\_ #of People Attending: \_\_\_\_\_

Set Up Requirements if Applicable: \_\_\_\_\_

Mailing Address w/City/ State/Zip: \_\_\_\_\_

**GATE KEY RELEASE:** I hereby verify that when I sign out for a key (s) for the Chestnut Street Pavilion that I am responsible for returning the key (s) within 24 hrs. notice of use to the Berea Tourism Office located at 3 Artist Circle. I also agree that if any key is lost, or not returned, that I will pay a lock fee and replacement key charge of **\$50.00 per key.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**FOR TOURISM USE ONLY**

Rental Fee: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ Payment Type: \_\_\_\_\_ Chk. #: \_\_\_\_\_  
Received By: \_\_\_\_\_ Print & Sign \_\_\_\_\_