**BEREA CITY COUNCIL \_\_\_\_\_\_\_\_\_ \_ REGULAR MEETING \_\_\_\_ \_\_\_ \_\_\_\_\_\_\_ MAY 16, 2023**

The Berea City Council met in regular session, Tuesday, May 16, 2023.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:32 p.m.

WORK SESSION

5:30 PM – 6:30 PM

PURCHASING POLICY

INVESTMENT REPORTS UPDATE

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, Katie Startzman, David Rowlette, Jerry Little,

 Steve Caudill, Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** None

**OFFICIALS PRESENT:** Jerry Gilbert, Rose Beverly, Robin Adams, Daniel Brindley, Donna Angel,

 Priscilla Bloom, Shawn Sandlin, Jason Hays, Susan Meeks, Kevin Howard,

 Roy Curtis, Amanda Haney

**INVOCATION:** Steve Caudill

**PLEDGE OF ALLEGIANCE:** Steve Caudill

**APPROVAL OF AGENDA**

Davis motioned; Caudill seconded motion to approve agenda as presented.

Voice Vote: All ayes

**APPROVAL OF MINUTES - MAY 2, 2023**

Caudill motioned; Rowlette seconded motion to approve minutes as presented.

Voice Vote: All ayes

**NATIONAL PUBLIC WORKS WEEK 2023 PROCLAMATION**

Mayor Fraley read Proclamation in entirety and presented to Roy Curtis, Public Works Supervisor, and Kevin Howard, General Manager, Berea Municipal Utilities.

On behalf of the Public Works Department, Curtis thanked Mayor Fraley and City Council for the recognition and commented that his department always did their best and oftentimes we were unable to see the work they did.

**BUILDING SAFETY MONTH PROCLAMATION**

Mayor Fraley read Proclamation in entirety and presented to Amanda Haney, Codes & Planning Administrator.

Haney commented through the International Code Council (ICC), May was Building Safety Month with Kentucky leading the nation, in the last twelve years, in the Building Safety Month Program. With this year’s theme being “It Starts With You,” Haney shared safety measures for a safe home.

The International Code was a standard for everyone through the International Code Council writing codes/standards and references for building, residential, mechanical, green buildings, sustainability, etc. The ICC Codes had been adopted by most of the states in the United States. This is the document used to inspect to along with any changes through organizations such as the Codes Administrator

**BEREA CITY COUNCIL \_\_\_\_\_\_\_\_\_ \_ REGULAR MEETING \_\_\_\_ \_\_\_ \_\_\_\_\_\_\_ MAY 16, 2023**

Association of Kentucky and the Department of Housing, Buildings and Construction through the Legislative Research Committee.

**2023 CRAFT FESTIVAL PARKING LICENSE AGREEMENT**

Mayor Fraley stated the 2023 Craft Festival Parking License Agreement was for a three-day period, to provide parking during the Berea Craft Festival, beginning July 2023 and for calendar years 2024, 2025, 2026. The premises included two and one half (2 ½) acres located at 2006 Big Hill Road, Berea, Kentucky, across KY Highway 21 from the entrance to Indian Fort Theatre. The fee of $1500/per calendar year would be paid by the Licensee, City of Berea, to the Licensor, Rick Terrill.

Mayor Fraley referenced Berea’s Code of Ordinances Ethics Code, Chapter 27.011(A)(4) Conflicts of Interest in Contracts, KRS 61.252, stating the exceptions / requirement of contracts.

Scenters motioned; Caudill seconded motion to approve and make a finding that the Agreement was in the best interest of the City of Berea and the public due to limited parking and public safety.

Voice Vote: Motioned carried, 7-0

 One abstention, Ronne Terrill

**RESOLUTION #08-2023 A RESOLUTION AUTHORIZING THE APPROVAL OF THE MADISON COUNTY / CITY OF RICHMOND / CITY OF BEREA HAZARD MITIGATION PLAN MEASURES AND GOALS AND OBJECTIVES AS THE OFFICIAL HAZARD MITIGATION PLAN MEASURES AND GOALS AND OBJECTIVES OF THE CITY OF BEREA PENDING FEMA APPROVAL.**

Corporate Counsel, Gilbert, read Resolution #08-2023 in entirety.

Caudill motioned; Wilson seconded motion to approve and adopt Resolution #08-2023.

Voice Vote: All ayes

**DEPARTMENT HEAD REPORTS**

**Amanda Haney, Administrator, Codes & Planning and GIS Departments**

Current projects under construction included the following:

Berea College Computer, Media, & IT Building (CMIT)

Berea College Indoor Practice Facility was almost complete.

AppHarvest project had been closed out and issued a Certificate of Occupancy.

Harvest Commons, Beaumont, an apartment complex, would be opening in a few months with

140 units.

Corner of Oak Street and Morning View was being filled in to prepare for 41 townhouses.

Stoney Creek continued development with 18 duplex lots and 27 new house lots.

Thoroughbred Engineering was in the process of updating stormwater regulations to incorporate three documents into one stormwater design manual. Stormwater Regulations were an adoption requirement from the Division of Water and would later be presented for adoption.

GIS intern, Matthew Thomas, had been assisting with MS-4 documents (stormwater program) for the Division of Water annual reports/permit, which had been submitted and the City was in good standing for another year.

All requirements had been submittal for FEMA’s Community Rating System to allow citizens with property in flood plains to have decreased insurance rates based on stormwater work done in the community.

**BEREA CITY COUNCIL \_\_\_\_\_\_\_\_\_ \_ REGULAR MEETING \_\_\_\_ \_\_\_ \_\_\_\_\_\_\_ MAY 16, 2023**

The Department was on their final section of OpenGov software build-out. The next few weeks would include in-house training to streamline processes. Dual permitting would begin in June with training offered to contractors, engineers, and citizens. Plans were to go live on July 1st.

**PUBLIC COMMENTS**

Jacqueline Bowling, Berea

Attended a group meeting and noted it was encouraging to see they were safeguarding and using monies, within Berea, to the best advantage.

Commented on concerns regarding Boards and Commissions.

Residents, Property, and Business Owners of Grant Street, Adams Street, & North Broadway

Several residents, property and/or business owners of Grant Street, Adams Street, and North Broadway expressed concerns regarding the potential use and/or paving of the Grant Street and Adams Street alleyway, i.e., commercial traffic flow, pedestrian safety, code enforcement, design standards, pipes under street, exhaust pollution from additional traffic flow, large trucks entering/leaving parking lot, late night noise, privacy, safety, communication disruption among neighbors, making certain it would be improved and/or paved correctly, etc. One business owner was in favor of improving the alleyway if paved in its entirety.

Eleanor Workman, Berea

Invited citizens to the Emergency Response Awareness & Preparedness Workshop, at the First Christian Church, Saturday, May 20th, 8:45 a.m. - Noon.

**CITY ADMINISTRATOR’S REPORT -** Rose Beverly

* Budget had been presented to Mayor Fraley this past week along with a Department Head meeting. Budget was on schedule with the following dates:

May 26th Budget distributed to Council

June 1st Presentation to Council Members

June 6th City Council, Budget Ordinance 1st Reading

June 20th City Council, Budget Ordinance 2nd Reading

* As a public service request, if anyone was interested, the Parks Department continued to need lifeguards.

**MAYOR’S REPORT / COMMENTS**

* Regarding the concerns of the Grant Street and Adams Street alleyway paving, no specific proposal had been submitted to the City. Per City Attorney, Gilbert, approval of any improvement(s) to the alleyway would rest with the City. Currently, there was nothing pending nor brought to the City Council at this time.

**COUNCIL COMMENTS**

**Davis** No comment.

**Little** Regarding the alleyway of Adams and Grant Streets, the property owner had not made any decisions. A privacy fence would be put up between the two houses. Did not think the property owner was going to use the alleyway as he was looking into alternatives for parking.

**Caudill** Thanked and appreciated everyone for coming and expressing their thoughts and ideas.

**BEREA CITY COUNCIL \_\_\_\_\_\_\_\_\_ \_ REGULAR MEETING \_\_\_\_ \_\_\_ \_\_\_\_\_\_\_ MAY 16, 2023**

**Wilson** Thanked everyone for coming. Echoed the other Council Members’ thoughts. Thanked and appreciated Department Heads and employees for what they do. Have a good night.

**Terrill** No comment.

**Rowlette** Hoped everyone exercised their right to vote today. Appreciated tonight’s input, making sure their voices were heard.

**Startzman** Thanked everyone who came tonight. Recognized Heather Dent, Grant/Adams Street resident, to express her concern regarding the alleyway paving in that parking would be less than eight feet from her house, which created a safety issue.

**Scenters** Appreciated hearing from everyone regarding the Grant Street alleyway paving. Had driven by and the lot was a big improvement from the old lot. Hopeful to continue seeing improvements in the area. Thanked Department Heads for sitting through the Work Session. Have a good night.

**ADJOURNMENT**

Caudill motioned; Wilson seconded motion to adjourn at 7:29 p.m.

Voice Vote: All ayes

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Bruce Fraley

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 City Clerk