**BEREA CITY COUNCIL \_\_\_\_\_\_\_ \_ REGULAR MEETING \_\_\_\_ \_\_\_\_\_ \_\_OCTOBER 17, 2023**

The Berea City Council met in regular session, Tuesday, October 17, 2023.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:32 p.m.

**COUNCIL PRESENT:** Teresa Scenters, Katie Startzman, David Rowlette, Steve Caudill,

Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** Jim Davis, Jerry Little

**OFFICIALS PRESENT:** J.T.Gilbert, Rose Beverly, Robin Adams, Tommy Horn, Donna Angel,

Priscilla Bloom, Casey Botkin, Susan Meeks, Roy Curtis

**INVOCATION:** Cora Jane Wilson

**PLEDGE OF ALLEGIANCE:** Cora Jane Wilson

**APPROVAL OF AGENDA**

Rowlette motioned; Scenters seconded motion to amend agenda to remove and postpone Line #8, Ordinance 09-2023, for further discussion.

Voice Vote: All ayes

Caudill motioned; Wilson seconded motion to amend agenda to add Line #8 as Discussion for Bypass Lighting.

Voice Vote: All ayes

Wilson motioned; Rowlette seconded motion to approve agenda as amended.

Voice Vote: All ayes

**APPROVAL OF MINUTES - OCTOBER 3, 2023**

Caudill motioned; Startzman seconded motion to approve minutes as presented.

Voice Vote: All ayes

**KENTUCKY LEAGUE OF CITIES (KLC) CERTIFICATION PRESENTATIONS**

Terri Johnson, KLC, recognized City Officials on completing Municipal Training with KLC. Mayor Fraley had received Level III Certification with over 110 hours of training. Johnson presented Level I Certificates to Rose Beverly, City Administrator, with 42 hours of training, and David Rowlette, City Council Member, with 55 hours of training.

**AUDIT REPORT FOR YEAR END, JUNE 30, 2023**

Myron Fisher and Ryan Adams, Baldwin CPAs, LLC, presented an overview of the completed audit for fiscal year 2023. Audit went well, consistent in accordance with accounting principles and no audit issues nor internal control deficiencies were disclosed. Results were a clean audit for the City of Berea.

Caudill motioned; Scenters seconded motion to accept audit for fiscal year 2023.

Voice Vote: All ayes

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**BEREA BYPASS LIGHTING**

Regarding traffic and pedestrians, Council expressed concerns regarding lack of lighting, on new section of bypass, at intersections of Old US 25, Johnson Road, Blue Lick Road, and Highway 21. Streetlights, on Highways 25 & 1016, were the only lights scheduled to be installed by the state with no plans to install additional lighting. Additional concerns were cost, servicing for the lights, and time sensitive installation.

Per the Transportation Cabinet, streetlights were not typically installed in rural areas of a bypass.

Terrill motioned; Rowlette seconded motion for the City of Berea to pursue installation of streetlights at intersections along the bypass.

Voice Vote: All ayes

**DEPARTMENT HEAD REPORTS**

**Roy Curtis, Supervisor, Public Works**

* Rose Street work had been completed. The drainage would continue to be monitored to make sure it was working effectively. Chain link fencing needed to be reinstalled and the street would be resurfaced in the spring.
* Prep work had been completed for the new shelter at the Mountain Bike Park, meeting ADA requirements. A concrete pad and sidewalk remained to be installed. The shelter structure had been ordered and, when arrived, would be installed on the concrete pad.
* Several dead trees had been removed from the rights-of-way on Ginger Drive, Harrison Road, Water Street, and on the City’s walking trails.
* Work had been resumed at the shooting range. Crews had hauled dirt for the front berm and would be working on the side berms as weather permitted.
* Fall Clean-Up was scheduled for this week along with the City’s brush and leaf pick-up routes. Leaf pick-up would continue until the end of December.
* Mechanics continued maintenance and repairs to City vehicles and equipment and maintenance/housekeeping crew continued building cleaning and repairs.
* Repairing and rebulbing Christmas decorations in preparation for installation in November.
* Preparing equipment for any winter weather events during the next few months.
* Department continued normal work, along with any projects or events that may arise.

**PUBLIC COMMENTS**

None

**CITY ADMINISTRATOR’S REPORT -** Rose Beverly

* Through Tourism and the Parks Departments, highlighted ten free events happening in Berea during October, noting the events created a sense of community.
* Water levels were currently down, i.e., Owsley Fork down 6 feet, Cowbell down 15 feet, and B-Lake down 1.5 feet. Currently, water supply was roughly at 170 days. Water levels would continue to be monitored.
* The airport water/sewer line project was going well. Easements were in the process of completion, final plat had been recorded, a Request for Proposal (RFP) would soon be sent out, and the grant to be submitted.
* Thanked Susan Meeks, Finance Director, and her team for work on the audit.

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**MAYOR’S REPORT / COMMENTS**

* The next City Council meeting was scheduled for November 7th, Election Day. Requested Council’s decision to meet or postpone Council meeting. Council chose to meet as usual.
* Encouraged the public to sign up for Tourism’s and the Parks Departments’ newsletters to be aware of local events, at no cost, and support Berea’s own.
* As J.T. Gilbert, City Attorney, was in attendance, offered a brief discussion regarding any clarifications on Ordinance #09-2023. Gilbert stated, after review of State Attorney’s comments from a previous City Council meeting, regarding the ordinance, many comments were inapplicable to the City of Berea. Ordinance #09-2023 only pertained to Management of Alcohol Sales and Service for Organized Civic or Community Events on City of Berea property. A Work Session would be scheduled for a later date.

**COUNCIL COMMENTS**

**Caudill** Good meeting.

**Wilson** Thanked and appreciated everyone for coming. Thanked Meeks, Finance Director, for her hard work on the audit, good report. Appreciated everyone who came and spoke.

**Terrill** Requested Bloom, Parks Director, give update on Halloween events, i.e., Trick-or-Treat for Berea and Madison County was Tuesday, October 31st, 6p.m. - 8:00 p.m. and this year was the 22nd Annual Halloween at the Park, a free event, Berea City Park, Tuesday, October 31st, 6:00 p.m. - 8:00 p.m., with trick-or-treating, fire truck rides, photo booth, inflatables, etc. Participation was also free for local businesses.

**Rowlette** Excited to hear the bypass was getting closer to opening, the lighting was much needed for safety reasons. Thanked Curtis and Public Works for the work they were doing in Dixie Park Subdivision. Complimented Meeks regarding her work on the audit.

**Startzman** Thanked Beverly for the monthly reports from the departments. Complimented Meeks and her staff for their work on the audit, good to have an initial report.

**Scenters** Glad to have the audit report and the monthly report from Beverly. Tourism and Parks Departments were busy. Thanked Curtis, Public Works Supervisor, for his report and all his staff does. Compliments to Meeks on the audit. Tickled to find out, from Howard, General Manager, Berea Municipal Utilities (BMU), that the pyritic shale report came in and the City was not going to be out millions of dollars. Pray for rain. Have a good week.

**ADJOURNMENT**

Rowlette motioned; Caudill seconded motion to adjourn at 7:47 p.m.

Voice Vote: All ayes

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Mayor Bruce Fraley \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk