

ORDINANCE # 11 - 2023

AN ORDINANCE OF THE CITY OF BEREА, KENTUCKY, ADOPTING A REVISED PURCHASING POLICY MANUAL, AND AMENDING THE CODE OF ORDINANCES OF THE CITY OF BEREА, KENTUCKY, BY REVISING SECTION 24.309 OF THE CODE OF ORDINANCES TO REMAIN CONSISTENT WITH THE REVISED PURCHASING POLICY MANUAL.

WHEREAS, in Ordinance 12-2021, the City Council adopted Section 24.100 of the Bereа City Code, providing for the adoption of a Purchasing Policy Manual to guide City officers and employees in the procurement process; and

WHEREAS, the City Council desires to revise the current Purchasing Policy Manual; and

WHEREAS, consequently, it is necessary to revise Section 24.309 to be consistent with the revised Purchasing Policies in the revised Purchasing Policy Manual;

NOW, THEREFORE, be it ordained by the City Council of the City of Bereа, Kentucky, that the Code of Ordinances of the City of Bereа be revised as follows:

SECTION I

The City of Bereа hereby adopts the attached **Purchasing Policy and Manual**, by reference herein, and a copy of such Purchasing Policy and Manual shall be maintained in the Office of the City Clerk.

SECTION II

That the Code of Ordinances is hereby amended to revise § 24.309, of the Code of Ordinances, so that such section shall read as follows:

Upon adoption of the budget summary as provided for in § 24.303, the City Council of the City of Bereа shall be provided a monthly detailed activity report of each line item as provided for in §§ 24.304 and 24.305. This report shall list every revenue item and each expenditure item during a particular month for each line item as provided for in

§§ 24.304 and 24.305. Total expenditures for each line item provided for in § 24.307 may not exceed 10% of the line item budget or \$5,000.00, whichever is greater, without prior approval of the City Council. Line items exceeding these thresholds which would cause total expenditures in any budget summary item to exceed the amount budgeted for that summary item, shall require the immediate passage, approval and publication as required by law of a revised budget. Line items exceeding these thresholds which would not cause total expenditures in any budget summary item to exceed the amount budgeted for that summary item shall be accumulated until such time that a revised budget is deemed necessary to prevent budget summary items to exceed the amount budgeted for that summary item. Provided, however, that in the event of an emergency declared and certified by the Mayor in writing, the City Administrator may make the purchase as specified in the Mayor's Declaration, and report the purchase to the City Council at the next scheduled City Council meeting.

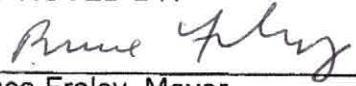
SECTION III

All ordinances or parts of ordinances in conflict herewith are repealed. This ordinance shall be published according to law.

FIRST READING: December 5, 2023.

SECOND READING AND ENACTMENT: December 19, 2023.

APPROVED BY:



Bruce Fraley, Mayor

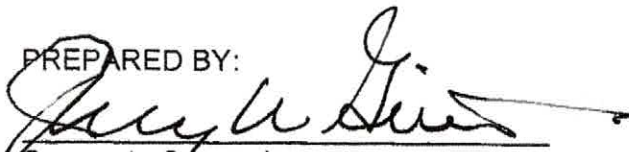
ATTEST:



Clerk of the City Council

Published this 20th day of December, 2023.

PREPARED BY:



Corporate Counsel