**BEREA CITY COUNCIL \_ \_\_\_\_\_\_ \_\_ \_ REGULAR MEETING \_\_\_\_\_\_\_\_ \_\_\_\_\_\_ JUNE 4, 2024**

The Berea City Council met in regular session, Tuesday, June 4, 2024.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:33 p.m.

**COUNCIL PRESENT:** Teresa Scenters, Jerry Little, Steve Caudill, Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** Jim Davis, Katie Startzman, David Rowlette

**OFFICIALS PRESENT:** Rose Beverly, Robin Adams, Tommy Horn, Donna Angel, Priscilla Bloom,

 Amanda Haney, Brian Reed, Casey Botkin, Susan Helton, Kevin Howard

**INVOCATION:** Steve Caudill

**PLEDGE OF ALLEGIANCE:** Steve Caudill

**APPROVAL OF AGENDA**

Scenters motioned; Wilson seconded motion to approve agenda.

Voice Vote: All ayes Motion carried.

**APPROVAL OF MINUTES - MAY 21, 2024**

Caudill motioned; Little seconded motion to approve minutes as presented.

Voice Vote: All ayes Motion carried.

**ORDINANCE #13-2024 AN ORDINANCE OF THE CITY OF BEREA, KENTUCKY, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL PERIOD JULY 1, 2024 THROUGH JUNE 30, 2025, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATIONS OF CITY GOVERNMENT AND PROVIDING FOR A LONG-RANGE CAPITAL IMPROVEMENT PROJECT AND PUBLIC FACILITIES IMPROVEMENT PROGRAM BUDGET AND PLAN. - 1ST READING**

Mayor Fraley noted Ordinance #13-2024 was subject to a Work Session on May 31, 2024, and read Ordinance in entirety.

**ORDINANCE #14-2024 ORDINANCE REVISING THE AUTHORIZED POSITIONS’ ASSIGNED PAY GRADE AND PAY SCALE - 1ST READING**

Mayor Fraley read Ordinance #14-2024 in entirety.

**DEPARTMENT HEAD REPORTS**

**Kevin Howard, General Manager, Berea Municipal Utilities (BMU)**

Howard shared handout regarding BMU’s status on current and upcoming projects within the Electric, Water, and Wastewater Divisions, and focused on an update for the Owsley Fork Reservoir Project.

Owsley Fork Reservoir Project

* 90% design approval had been granted by Kentucky Natural Resources Conservation Service (KYNRCS) and Forth Worth National Design, Construction, and Soil Mechanics Center (NDCSMC).
* Schnabel Engineering was currently working toward 100% Design Submittal, which involved addressing the 191 comments from NDCSMC and 8 comments from KYNRCS. Final design was requested to be submitted by July 1, 2024.

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* Cultural Resource Analysis had advertised a petition for relocation of cemetery, which must be posted for sixty days before petition moves forward to Madison County Fiscal Court. To Howard’s knowledge, there had not been any objections to the relocation and several families had reached out requesting additional information.
* Reached out to Madison and Jackson County Road Departments with preliminary design on the roadway work to be performed. Engineers were finalizing the plans this week.
* City of Berea would need to provide a letter approving permanent rock storage at their existing leachate plant location. Amount would be minimal, i.e., 4-5 dump truck loads.
* Property had been identified to use for offsite storage and working with property owners on a lease agreement to use property during construction.
* Bell Engineering was performing a survey of affected properties that would need flowage easement agreements obtained, which was approximately sixty acres. Of the sixty acres, approximately fifty-five acres would be Berea College property.
* Two properties had been identified for purchase. Working with appraisers to get them onsite early next week.
* Currently working with Kentucky Division of Water (DOV) to address water supply issues during the intake riser work. This would involve lowering the lake seven feet below the normal pool, therefore decreasing the water supply by approximately 330,000,000 gallons or 110 days of supply. The level must be maintained for 4-6 months. Models were being ran from drought periods back to the 1950s. All customers would be asked to conserve water once the drawdown occurred. A Water Conservation Team was being assembled to assist in communicating the situation to customers. Participation would be asked from the wholesale, industrial, and educational groups.
* Soon to host a Community Forum inviting all property owners affected by the project. This would serve as an informational meeting to address any questions or concerns about the project.
* Working with Kentucky NRCS on construction funding requests and optimistic they could secure the requests, bid the project, and begin construction in the coming months.

Howard thanked City Council for their support at the May 21st Council meeting regarding the increase of FY23-24 Budget Line Item #200-9300-54530 / Infrastructure R&M, due to the urgency of the pump failure at the Walnut Meadow Pump Station. Pump had been ordered on Tuesday evening and delivered on Thursday morning with the contractor and Utilities crew working overnight to replace the pump.

**PUBLIC COMMENTS**

None

**CITY ADMINISTRATOR’S REPORT -** Rose Beverly

* While already in progress, not leaving any area of the building for a later date, the decision was made to complete the Tolle Building renovations. In doing so, there would be an addendum to the contract. Brian Reed, Assistant Director, Codes & Planning Department, requested a Change Order for completion, to increase the original approved budget amount from $600,000 to $682,838.62. Reed shared the list of changes added to the Change Order.

Little motioned; Terrill seconded motion to approve Change Order of the current contract, for completion of the Tolle Building renovations, to increase the original approved budget amount from $600,000 to $682,838.62.

Voice Vote: All ayes Motion carried.

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* Request for Proposal for Waste Collections had been published in the newspaper. Bids were due on July 2nd. The new contract would not start until March 1, 2025.
* Street resurfacing was underway throughout town. All approved streets had been milled and ready to resurface. Currently, Glades Road was finished and working on Wilson Street.
* Commended Howard on the Owsley Fork Project, a $20M project, and running three other Utility Divisions, i.e., Electric, Water, and Wastewater, flawlessly at the same time. Grateful for Howard and his team.
* Weather permitting, bypass intersection lighting was scheduled to begin next week.

**MAYOR’S REPORT / COMMENTS**

* Hats off to those involved with the annual Budget process, a gargantuan chore. Nice to see the Budget coming together with everyone working as a team, which included a Work Session with constructive, positive, and professional interaction on how things needed to be changed for the good of the public. Thanked all for their participation and professionalism.

**COUNCIL COMMENTS**

**Terrill** Would like to schedule a meeting with the Mayor.

**Wilson** Thanked all Department Heads and City Officials. Great job to Kevin Howard, appreciated his hard work. Appreciated all Departments for what they do, we could not be a City without them.

**Caudill** No comment.

**Little** No comment.

**Scenters** Thanked everyone for coming. Good job to everybody.

**ADJOURNMENT**

Caudill motioned; Wilson seconded motion to adjourn at 7:13 p.m.

Voice Vote: All ayes

 Motion carried.

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Mayor Bruce Fraley

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 City Clerk