**BEREA CITY COUNCIL \_ \_\_\_\_\_ \_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_\_ SEPTEMBER 3, 2024**

The Berea City Council met in regular session, Tuesday, September 3, 2024.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:30 p.m.

WORK SESSION

6:00 PM – 6:20 PM

Municipal Order #03-2024 Police Mental Health Program - Rose Beverly, City Administrator

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, Katie Startzman, David Rowlette, Jerry Little,

Steve Caudill, Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** None

**OFFICIALS PRESENT:** Jerry Gilbert, Rose Beverly, Robin Adams, Daniel Brindley, Donna Angel,

Priscilla Bloom, Jason Hays, Casey Botkin, Kevin Howard, Charlie Russell,

Dani Gift

**INVOCATION:** Cora Jane Wilson

**PLEDGE OF ALLEGIANCE:** Cora Jane Wilson

**APPROVAL OF AGENDA**

Caudill motioned; Rowlette seconded motion to approve agenda as presented.

Voice Vote: All ayes Moton carried.

**APPROVAL OF MINUTES - AUGUST 20, 2024**

Davis motioned; Startzman seconded motion to approve minutes as presented.

Voice Vote: All ayes Motion carried.

**MUNICIPAL ORDER #03-2024 AN ORDER OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, PROVIDING FOR ADOPTION OF BEREA POLICE DEPARTMENT STANDARD OPERATING PROCEDURE 2.17, MENTAL HEALTH AND WELLNESS PLAN, WHICH PROVIDES FOR PAID LEAVE IN CERTAIN SITUATIONS FOR POLICE OFFICERS UNDERGOING TRAUMA, BURNOUT, DEPRESSION, AND OTHER MENTALHEALTH ISSUES.**

Corporate Counsel, Gilbert, read Municipal Order #03-2024 in entirety.

Caudill motioned; Wilson seconded motion to approve and adopt Municipal Order #03-2024.

Voice Vote: All ayes Motion carried.

**DEPARTMENT HEAD REPORTS**

**Charlie Russell, Assistant Chief, Fire Department**

* Following the Kentucky Department of Education Standards, the Berea Fire Department had started a Career Pathway Program at Berea Community High School with plans to later start in the Ignite Program with Madison County Schools. Currently, the program had eleven students. Many students would have Firefighter 1 with 115 hours of training. The students would receive the National Incident Management System (NIMS), and Incident Command System (ICS) 100, 200, 700, and 800 training to assist in corresponding with other agencies in disasters. Also included were CPR, First Aid, and AED training. The second-year students would begin working on Firefighter 2 standards of 300-hour certification. The program would assist students, upon graduation, in reaching their goals of being

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work-ready in the community. They were also working with the Kentucky Fire Commission / Kentucky Community & Technical College System (KCTCS), who offered a degree program once students completed the required training. They also hoped to use the Career Pathway as a recruiting tool for the Volunteer Fire Department in Berea.

* Two new firefighters had been hired.
* A Personal Protective Equipment Grant had been received from the Kentucky Fire Commission in the sum of $3500. The equipment included turnout pants, turnout coats, 3 helmets, 3 protective hoods, 3 pair of structural firefighting gloves, and 3 sets of boots.
* Preparing to kick-off their annual Breast Cancer Awareness t-shirt sales. Stop by the station to order / pre-pay, they would love to see the support.

**PUBLIC COMMENTS**

None

**CITY ADMINISTRATOR’S REPORT -** Rose Beverly

* The Waste Collection Request for Proposal (RFP) would be on the next agenda as this was a Franchise Agreement and had to be approved by Council. If Council had additional questions, please submit as soon as possible.
* The Pool RFP went out on August 27th with a deadline submission date of September 26th.
* Basketball Court resurfacing had been completed. Park Director, Bloom, was working with company to complete the acrylic coating which should be done withing the next 2-3 weeks. Thanked Brian Reed (Codes Department), Public Works Department, the Parks Department, and all involved to complete the project, keeping it at a reasonable cost.
* Public Works completed the Jane Street Drainage Project last week and did a great job.
* Tourism sponsored events for the remainder of the year included four Pavilion Concerts, Spoonbread Festival (September 20-22), Fall Decorating (last week of September), Tree Week (October 11-20), Fall Session LearnShops (October 25-27), Halloween at the Park (October 31), Shop Small Saturday (November 30), Mayor’s Merry Mingling & Christmas Decorating (November 30), and Make It Take It Give It LearnShops (December 6-8).

**MAYOR’S REPORT / COMMENTS**

* Spoonbread Festival was scheduled for the weekend of September 20th – 22nd. Kick-off would be Friday, September 20th, 3:00 p.m. Council would be serving spoonbread on Saturday. Encouraged everyone to attend, invite friends and neighbors, good camaraderie, and support the Chamber of Commerce.
* Compliments to Captain Casey Botkin on developing the Municipal Order for the Police Department’s Mental Health Wellness Program. As this was part of Botkin’s Criminal Justice Leadership Training project, it was innovative, visionary, shows care for the City’s Police Department Staff, builds a strong team, and show leadership.

**COUNCIL COMMENTS**

**Davis** Thanked Botkin for his work on the Police Department’s Mental Health Wellness Program. Charlie Russell, good job.

**Scenters** No comment.

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**Startzman** Echoed comments to Botkin. Excited for Berea to be a leader in both phases of the Police Department and Fire Department in our small town. Thank you to Russell for helping the City have good, new employees and helping students find a path they might be passionate about. Thanked Botkin and Hays for supporting those doing important work in our community.

**Rowlette** Bragged on Fire Department as they had discussed working with vocational programs for the last 20+ years. Exciting to know they were working toward continuing to the Ignite Academy.Many surrounding communities could benefit from the training. Keep up the good work. Was in town on Sunday, it was exciting to see new development.

**Little** Glad to see David Rowlette back.

**Caudill** Exciting to see departments / employees taking the initiative to create programs. The work our employees are doing not only making the City and the departments better but spreading the work across the region was admirable, showing the type of employees the City had. The Fire Department’s Career Pathway gave our students the opportunity to serve our City and other communities. Great job to all employees in continuing to make our City, Region, and State better. Good to see Rowlette, glad to have him back.

**Wilson** Thanked everyone for coming. Casey Botkin, great job, proud of him. Charlie Russell, wonderful, some of the kids may have never known what they wanted to do. Thanked both, Botkin and Russell, for what they were doing for the City and our community. David Rowlette, great to have you back. Everyone have a great week.

**Terrill** Glad to see David Rowlette back, missed him.

**ADJOURNMENT**

Rowlette motioned; Terrill seconded motion to adjourn at 6:57 p.m.

Voice Vote: All ayes Motion carried.

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Mayor Bruce Fraley

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City Clerk