**BEREA CITY COUNCIL \_ \_\_\_\_\_\_\_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_ \_\_OCTOBER 15, 2024**

The Berea City Council met in regular session, Tuesday, October 15, 2024.

Mayor Bruce Fraley presiding.

A quorum being present, the meeting was called to order at 6:31 p.m.

WORK SESSION

5:30 PM – 6:25 PM

City Audit Report

Ordinance #21-2024 Operation of Golf Carts on City Streets

**COUNCIL PRESENT:** Jim Davis, Teresa Scenters, Katie Startzman, David Rowlette, Steve Caudill,

Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** Jerry Little

**OFFICIALS PRESENT:** J.T. Gilbert, Rose Beverly, Robin Adams, Daniel Brindley, Donna Angel,

Priscilla Bloom, Jason Hays, Susan Helton, Kevin Howard, Dani Gift

**INVOCATION:** Jim Davis

**PLEDGE OF ALLEGIANCE:** Jim Davis

**APPROVAL OF AGENDA**

Wilson motioned; Davis seconded motion to approve agenda as presented.

Voice Vote: All ayes Moton carried.

**APPROVAL OF MINUTES - OCTOBER 1, 2024**

Caudill motioned; Startzman seconded motion to approve minutes as presented.

Voice Vote: All ayes Motion carried.

**KENTUCKY LEAGUE OF CITIES (KLC) TRAINING RECOGNITION & FRIENDS OF CITIES AWARD**

J.D. Chaney, CEO, KLC, presented KLC Training Recognition Certificates to Brian Reed (Level II), Donna Angel (Level III), and Rose Beverly (Level II). 2024 Friends of Cities Award was also presented to Kentucky State Representative, Josh Bray.

**COMMUNITY HEALTH CENTERS PARTNER UPDATE**

Stephanie Moore, CEO, White House Clinics, shared that their organization began in Jackson County in 1972 by Dr. Philip Curd. They are a private, non-profit organization with a Community Board of Directors, and have eight sites in five counties. The Health Center Program began in the 1960’s from social justice work during Freedom Summer & the War on Poverty. They receive grant funding allowing them to provide discounts to those living under 200% of poverty. Health Centers serve all of America with White House Clinics serving one in five residents in the five-county area. They hold themselves to an exceptionally high standard of quality care. Health Centers also serve Economic Engines, i.e., cost of patient care is 24% less, $70 million total Economic Impact by supporting local economy and jobs, and direct and community spending. Their Strategic Pathway for 2024-2026 included continued growth of on-the-job training certification programs, pediatric expansion in Berea, behavioral health expansion throughout Madison County, Nutrition Innovation Grant, seeking support expansion of Outreach Teams, and exploring service expansion in vision services and prenatal health.

**BEREA CITY COUNCIL \_ \_\_\_\_\_\_\_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_ \_\_OCTOBER 15, 2024**

**AUDIT REPORT FOR YEAR END, JUNE 30, 2024**

Heather Cochran, RFH CPAs/Consultants, presented an overview of the completed audit for fiscal year 2024. Audit went well, consistent in accordance with accounting principles and no audit issues nor internal control deficiencies were disclosed. Results were a clean opinion for the City of Berea.

Caudill motioned; Davis seconded motion to accept audit for fiscal year 2024.

Voice Vote: All ayes Motion carried.

**2024 JANICE BLYTHE YOUTH AWARD**

Mark Workman, Chair, Berea Human Rights Commission, stated the Youth Award had been presented each year as of 2017. Blythe was a longtime commissioner of Berea Human Rights Commission and a Social Justice Advocate. The award was presented to a youth aged twenty-two or younger who had promoted social justice and advocated against discrimination in Berea. The recipient of the 2024 award was presented to Austin Weiner, Senior, Berea Community High School.

**RESOLUTION #11-2024 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE COMMONWEALTH OF KENTUCKY FOR A GRANT FROM THE APPALACHIAN REGIONAL COMMISSION IN THE AMOUNT OF $1,024,800.00 FOR THE “CENTRAL KENTUCKY AIRPORT - WATER AND SEWER LINE EXTENSION PROJECT,” TO BE ADMINISTERED BY USDA RURAL DEVELOPMENT; AND AUTHORIZING THE MAYOR TO EXECUTE DOCUMENTS AND TO ACT AS AUTHORIZED CORRESPONDENT FOR THE PROJECT.**

Corporate Counsel, Gilbert read Resolution #11-2024 by Title.

Caudill motioned; Wilson seconded motion to approve and adopt Resolution #11-2024.

Voice Vote: All ayes Motion carried.

**RESOLUTION #12-2024 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, PROVIDING THAT COST OVERRUNS ON THE PROJECT FUNDED BY THE GRANT PROVISIONS FOR A GRANT FROM THE APPALACHIAN REGIONAL COMMISSION IN THE AMOUNT OF $1,024,800.00 FOR THE “CENTRAL KENTUCKY AIRPORT – WATER AND SEWER LINE EXTENSION PROJECT,” SHALL BE BORNE BY THE CITY OF BEREA AND NOT THE APPALACHIAN REGIONAL COMMISSION.**

Corporate Counsel, Gilbert, read Resolution #12-2024 by Title.

Startzman motioned; Rowlette seconded motion to approve and adopt Resolution #12-2024.

Voice Vote: All ayes Motion carried.

**RESOLUTION #13-2024 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, ADOPTING THE PROCUREMENT STANDARDS FOR THE EXPENDITURE OF BLOCK GRANT FUNDS TO COMPLY WITH THE GRANT PROVISIONS FOR A GRANT FROM THE APPALACHIAN REGIONAL COMMISSION IN THE AMOUNT OF $1,024,800.00 FOR THE “CENTRAL KENTUCKY AIRPORT – WATER AND SEWER LINE EXTENSION PROJECT,” TO BE ADMINISTERED BY USDA RURAL DEVELOPMENT.**

Corporate Counsel, Gilbert, read Resolution #13-2024 by Title.

Gilbert noted he had reviewed the procurement standards. The City had mechanisms in place to comply with the expenditure standards.

Caudill motioned; Terrill seconded motion to approve and adopt Resolution #13-2024.

Voice Vote: All ayes Motion carried.

**BEREA CITY COUNCIL \_ \_\_\_\_\_\_\_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_ \_\_OCTOBER 15, 2024**

**RESOLUTION #14-2024 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, ADOPTING THE GUIDEFORM RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN UNDER SECTION 014(d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, TO COMPLY WITH THE GRANT PROVISIONS FOR A GRANT FROM THE APPALACHIAN REGIONAL COMMISSION IN THE AMOUNT OF $1,024,800.00 FOR THE “CENTRAL KENTUCKY AIRPORT – WATER AND SEWER LINE EXTENSION PROJECT,” TO BE ADMINISTERED BY USDA RURAL DEVELOPMENT.**

Corporate Counsel, Gilbert read Resolution #14-2024 by Title.

Mayor Fraley noted the City did not anticipate displacement of any residences as a result of this project.

Scenters motioned; Startzman seconded motion to approve and adopt Resolution #14-2024.

Voice Vote: All ayes Motion carried.

**ORDINANCE #21-2024 AN ORDINANCE OF THE CITY OF BEREA, KENTUCKY, AMENDING THE CODE OF ORDINANCES OF THE CITY OF BEREA, KENTUCKY, AY ADDNG SECTIONS 41.600-41.604, PROVIDING FOR THE OPERATION OF GOLF CARTS ON CERTAIN CITY STREETS, AND ESTABLISHING REGULATIONS FOR SUCH USE. - 1ST READING**

Caudill motioned; Terrill seconded motion to table Ordinance #21-2024 based on the Work Session discussion regarding Ordinance #21-2024.

Voice Vote: All ayes Motion carried.

**ORDINANCE #22-2024 AN ORDINANCE OF THE CITY OF BEREA, KENTUCKY, CHANGING THE ZONING CLASSIFICATION OF PROPERTY DESCRIBED HEREIN AND REFERRED TO AS 50 COPE LANE, 70 COPE LANE, 90 COPE LANE, 110 COPE LANE AND 130 COPE LANE AND OWNED BY HOUGHTON HOMES, LLC FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL). - 1ST READING**

Corporate Counsel, Gilbert, read Ordinance #22-2024 by Title.

Gilbert stated, based on Planning Commission’s Public Hearing and recommendation by the Planning Commission finding the Zone Change Classification was not in compliance with the Comprehensive Plan but that the existing zoning classification was inappropriate, and the proposed zoning classification of R-2 was appropriate.

**DEPARTMENT HEAD REPORTS**

**Priscilla Bloom, Director, Parks Department**

October Programs

* Annual outdoor showing of Hocus Pocus at Memorial Park with over 150 in attendance (Oct. 4).
* Kick-off party for their Fall Into Reading program, partnering with the Madison County Library and Better with Books (Oct. 12). The program would run until mid-December.
* Monthly Bingo at the Senior Center (Oct. 16).
* Fall painting class, led by local artist Heather Dent (Oct. 19). Participation was free.
* Halloween dance for Special Olympics of Kentucky, at the Folk Center, in partnership with the Richmond Parks Department (Oct. 29).
* 23rd annual Halloween at the Park, one of their largest events of the year (Oct 31st, 6:00 p.m. - 8:00 p.m.). Appreciated all involved, making the event a success.

**BEREA CITY COUNCIL \_ \_\_\_\_\_\_\_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_ \_\_OCTOBER 15, 2024**

Maintenance Projects

* Daily ballfield preparations, as they were in the middle of the youth league softball/baseball fall season, along with two additional tournaments.
* Planting grass seed.
* Mulching playgrounds.
* Trimming trees.
* Cleaning gutters.
* Soon to be checking Christmas lights, making sure all were working and ready to go by the week of Thanksgiving.

Project Update

The Basketball Court Renovation was scheduled to be completed next week with a now safe, level surface. Thanked Brian Reed, Codes Department, for overseeing the project.

**PUBLIC COMMENTS**

None

**CITY ADMINISTRATOR’S REPORT -** Rose Beverly

* After review of audit report, proud of the work everyone does to help run the City of Berea. Felt everyone should be proud.
* As part of the Kentucky Travel Industry Association (KTIA) annual conference in November, Tourism would be participating in *Voluntourism,* which is an opportunity for tourism professionals to give back to the community through a day of service. This year’s project is dedicated to the Diocesan Catholic Children’s Home (DCCH) Center for Children and Families, where they would be providing breakfast as well as participating in games, arts and crafts, and educational activities with the children who are currently residing there. They service children from all 120 counties in the Commonwealth of Kentucky.

As Tourism joins them as a "Heart Healer" for some of Kentucky's most vulnerable, please consider donating personal care items including toothbrushes, toothpaste, shampoo and conditioner, body wash, lotion, deodorant, eye care, feminine care, underwear, and socks. Items could be taken to the Welcome Center, North Broadway, or the City Hall mailroom by November 12th and would be collected and transported to the facility on November 13th. If you have any questions, please feel free to reach out to any of the Tourism full time staff.

* The City of Berea Police and Fire Departments were collaborating with Cub Scout Pack 516 to be a donation point for hurricane relief supplies. Donations could be dropped at the back doors of the Berea Fire Department at City Hall. Items would be accepted until October 18th. Donated supplies would be delivered by Pack 516. Additional information and Cub Master contact information were available on Berea’s Facebook page. Good to see staff members finding ways to give back.
* Rowlette motioned; Terrill seconded motion to set 2024 Trick-or-Treat for Thursday, October 31st, 6:00 p.m.– 8:00 p.m.

Voice Vote: All ayes Motion carried.

**MAYOR’S REPORT / COMMENTS**

* Terrill motioned; Rowlette seconded motion to cancel the next regular scheduled Council Meeting on November 5th due to November 5th being Election Day (Presidential Election Year).

Voice Vote: All ayes Motion carried.

**BEREA CITY COUNCIL \_ \_\_\_\_\_\_\_\_ REGULAR MEETING \_\_\_\_\_\_\_\_\_\_ \_\_OCTOBER 15, 2024**

* Kentucky Guild of Artists & Craftsmen’s Fall Artist Market was scheduled for October 19th – October 20th, Kentucky Artisan Center, Berea, 10:00 a.m. – 5:00 p.m., free admission.
* Fall Clean-Up was scheduled for the week of October 21st – 25th. A detailed public notice would be published in the local newspaper and on the City’s Facebook page.

**COUNCIL COMMENTS**

**Caudill** Asked if individuals could take their own Fall Clean-Up items to the Transfer Station at no charge.Per City Administrator, Beverly, Waste Connections to be contacted with inquiry.

**Wilson** Great audit report, great job.

**Terrill** No comment.

**Rowlette** Good to hear clean audit report. Congratulations to all. Good to see Josh Bray recognized and felt he would be key player to the third and final phase of the bypass. Nice to see the award recognitions.

**Startzman** Thanked Helton and her staff for a great audit. Appreciated the Work Session. Great to hear from Stephanie Moore, White House Clinics, and the service to our community.

**Scenters** Congratulations to all who received awards. Good job to Susan Helton, council colleagues, administration, and mayor for a clean audit report. The City was fortunate to have a well-run City, physically and financially.

**Davis** Congratulations to Donna Angel, Rose Beverly, Brian Reed, and Representative Bray on their achievements. Thanked Susan Helton for the clean audit.

**ADJOURNMENT**

Caudill motioned; Rowlette seconded motion to adjourn at 7:34 p.m.

Voice Vote: All ayes Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_

Mayor Bruce Fraley

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk