

The Berea City Council met in regular session, Tuesday, May 6, 2025.  
Mayor Bruce Fraley presiding.  
A quorum being present, the meeting was called to order at 6:31 p.m.

**WORK SESSION**

5:45 PM - 6:25 PM

Emergency Management Agency (EMA) Interlocal Agreement  
Bluegrass Alliance Regional Competitiveness Plan Update

**COUNCIL PRESENT:** Steve Davis, John Payne, Teresa Scenters, Jerry Little, Steve Caudill,  
Cora Jane Wilson, Ronnie Terrill

**COUNCIL ABSENT:** Katie Startzman

**OFFICIALS PRESENT:** Jerry Gilbert, Shawn Sandlin, Robin Adams, Daniel Brindley, Priscilla Bloom,  
Aaron Boycan, Kevin Howard, Charlie Russell

**INVOCATION:** Cora Jane Wilson

**PLEDGE OF ALLEGIANCE:** Cora Jane Wilson

**APPROVAL OF AGENDA**

Caudill motioned; Payne seconded motion to amend agenda to add 14B. Executive Session to discuss the potential appointment of an individual employee under KRS 61.810(1)(f).

Voice Vote: All ayes          Motion carried

Caudill motioned; Wilson seconded motion to approve agenda as amended.

Voice Vote: All ayes          Motion carried.

**APPROVAL OF MINUTES - APRIL 15, 2025**

Scenters motioned; Davis seconded motion to approve minutes as presented.

Voice Vote: All ayes          Motion carried.

**PUBLIC COMMENTS**

Naomi Sellards, Berea, shared a letter regarding Berea Dolphins, from Leah Adams (parent) and signed by many Dolphin families. Due to the Berea Pool renovation project not being completed and pool unable to open for the season, parents requested assistance from the City for the Dolphins in covering the shortfall of unexpected expenses, i.e., securing another pool and other miscellaneous expenses.

**NATIONAL PUBLIC SERVICE RECOGNITION WEEK PROCLAMATION**

Mayor Fraley read Proclamation and presented to City employees in attendance.

City Administrator, Sandlin, expressed appreciation for the work the employees do for the citizens in the community. Daily appreciation items were scheduled throughout the week for the employees, and an appreciation event was scheduled for Friday. Appreciated the Proclamation and many more weeks of working together.

**CODES ENFORCEMENT BOARD APPOINTMENT**

Mayor Fraley requested Council approval of the reappointment of James Anderson to the Codes Enforcement Board to serve a three-year term.

Payne motioned; Caudill seconded motion to approve reappointment of James Anderson to the Codes Enforcement Board to serve a three-year term.

Voice Vote: All ayes Motion carried.

**CODES ENFORCEMENT BOARD APPOINTMENT**

Mayor Fraley requested Council approval of the reappointment of Tom Schultz to the Codes Enforcement Board to serve a three-year term.

Terrill motioned; Little seconded motion to approve reappointment of Tom Schultz to the Codes Enforcement Board to serve a three-year term.

Voice Vote: All ayes Motion carried.

**RESOLUTION #09-2025 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREA, KENTUCKY, ADOPTING AND APPROVING THE EXECUTION OF AN INTERLOCAL AGREEMENT FOR ESTABLISHMENT OF AN EMERGENCY MANAGEMENT AGENCY, ESTABLISHING THE GOVERNING AUTHORITY, ORGANIZATIONAL STRUCTURE, EMA ADVISORY COMMITTEE, PERSONNEL, SCOPE OF SERVICES, FUNDING AND COST SHARING, DURATION AND TERMINATION AND LIABILITY AND INDEMNIFICATION.**

Being subject to a Work Session, Corporate Counsel, Gilbert, read Resolution #09-2025 by title summary.

Scenters motioned; Payne seconded motion to approve and adopt Resolution #09-2025.

Voice Vote: All ayes Motioned carried.

**DEPARTMENT HEAD REPORTS****Daniel Brindley, Director, IT Department**

Brindley shared the following projects:

- Storage unit devices. Recently sent out a Request for Proposals (RFP) for Storage Area Network (SAN) devices.
- Working with Berea Municipal Utilities to replace their Supervisory Control and Data Acquisition (SCADA) server and software at the Oak Street substation.
- Budget for Fiscal Year 25-26.
- Ran new phone and internet lines at the Berea Gallery and Event Center (Tolle Building). Installation of new cameras would be scheduled for a later date.
- Looking into getting a cloud cold storage to have an offsite backup.
- Working with Microsoft on annual audits and future growth.

**Kevin Howard, General Manager, Berea Municipal Utilities**

Requested approval for an overage on budget line-item 200-9100-56300, Electric Division / Vehicles. A vehicle accident in February resulted in a total loss of a 2017 Ford F-350 Super Cab. A Request for Proposal (RFP) was sent out. Line-item 200-9100-56300 had to be amended for a replacement vehicle. A bid was received for a 2024 Dodge 3500 Crew Cab 4x4 at a cost of \$58,940, thus creating an overage of \$57,487. New line-item total would be \$102,487.

Terrill motioned; Payne seconded motion to approve overage for line item 200-9100-56300, Electric Division / Vehicles, in the amount of \$57,487.

Voice Vote: All ayes Motion carried.

Howard briefly shared the status of the Owsley Fork Project, stating they continued to move forward and making progress in preparing for the bid.

**Aaron Boycan, Captain, Police Department**

Reported an overage on budget line-item 010-2005-55100, Special Programs. Initial budget was set at \$7000 for building and utility expenses for the Appalachian High Intensity Drug Trafficking Area (AHIDTA) Task Force Building. Billing had been changed from an annual billing to a quarterly billing creating an overage of \$2412.11, thus creating a line-item total in the amount of \$9412.11.

Caudill motioned; Wilson seconded motion to approve overage for line item 010-2005-55100, Special Programs, in the amount of \$2412.11.

Voice Vote: All ayes Motion carried.

**CITY ADMINISTRATOR'S REPORT**

- Street resurfacing had begun today. List was available for viewing on the City's Facebook page. Public Works had gone door-to-door asking citizens to not park on streets in order to complete the milling and resurfacing of the streets.
- On track for opening of the splash pad on May 24<sup>th</sup>. Working with Eads Fencing to install a gate and temporary fencing between the pool deck and splash pad for safety and to provide access to the splash pad.
- Budget presentation was scheduled for May 27<sup>th</sup>.

**MAYOR'S REPORT / COMMENTS**

- Noting Tourism Commission appointments did not require Council approval, shared two new appointments on the Tourism Commission, i.e., Jim Davis for a three-year term and David Gregory for a three-year term.
- Thanked Bill West and Alex Sipple for their service on the Tourism Commission as they brought new perspectives for outdoor recreation and events to bring people and/or large gatherings to Berea.

**COUNCIL COMMENTS**

**Little** No comment.

**Caudill** No comment.

**Wilson** Thanked everyone for coming.

**Terrill** No comment.

**Scenters** The Berea Gallery & Event Center was lovely. A public open house would soon be scheduled and encouraged everyone to come see the gallery / center. Regarding last week's incident, grateful that our Police Officers were safe.

**Payne** Concurred with Scenters' comments. June was the beginning of summer reading for the Madison Public Library. Events could be viewed on the website, i.e., performances, petting zoos, science programs, storytelling, magic, and lots more. Welcomed community members to get involved.

**Davis** Thanked the Dolphins for coming. Although the City was unable to help the Dolphins, encouraged everyone to help with donations to get their season going.

**EXECUTIVE SESSION**

Caudill motioned; Wilson seconded motion to enter into Executive Session to discuss the potential appointment of an individual employee under KRS 61.810(1)(f).

Voice Vote: All ayes Motion carried.

Caudill motioned; Little seconded motion to return to Open Session.

Voice Vote: All ayes Motion carried.

Mayor Fraley reported City Council met in Closed Session to discuss the potential appointment of an individual employee. No decisions were made in the Closed Session.

Requested motion for Council to approve the appointment of Charlie Russell as Fire Chief.

Payne motioned; Caudill seconded motion to approve the appointment of Charlie Russell as Fire Chief.

Voice Vote: All ayes Motioned carried.

**ADJOURNMENT**

Payne motioned; Scenters seconded motion to adjourn at 7:13p.m.

Voice Vote: All ayes Motion carried.

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Mayor Bruce Fraley

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City Clerk